



# **2023 Annual Accountability Report**

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**SC Commission on Prosecution  
Coordination**

**Agency Code: E210**

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## **AGENCY’S DISCUSSION AND ANALYSIS**

### **I. AGENCY OVERVIEW OF FY 2022-2023 AND FUTURE PLANS**

#### **Internal & External Factors Affecting Performance:**

The SCCPC continued to make progress in FY 23 towards addressing the agency’s technology and staffing needs. The agency utilized the remainder of federal grant funds previously awarded as well as a portion of new state funding appropriated in FY 23 to begin development of the agency’s database project. The SCCPC’s retained vendor has made steady progress in developing a workflow automation tool for the collection and reporting of statewide prosecution data. Additionally, new state funds provided for a second IT position at the agency enabled the hiring of a Technology Operations Project Manager, who has been a tremendous asset in advancing the SCCPC’s IT posture. Technology funding appropriated in the FY 23 state budget for the Offices of Circuit Solicitor has also allowed these offices to begin addressing their technology needs and upgrading their case management systems. Shortages of prosecutors in the Offices of Circuit Solicitor and struggles to retain talented and experienced prosecutors have continued to hamper progress towards addressing the backlog of criminal cases in the judicial circuits. However, new funding appropriated in the current FY 24 state budget positions the Offices of Circuit Solicitor to hire additional attorneys and to retain their existing talent.

#### **Current Efforts and Plans under Development to Introduce Additional Changes:**

A large focus in FY 23 was on procuring and developing the database project for the SCCPC and interface capabilities between the SCCPC and the Offices of Circuit Solicitor. Additionally, the SCCPC has worked extensively with the sixteen solicitors’ offices and their respective Case Management System (CMS) vendors to begin development of a database that will enable automated reporting of solicitor data to the SCCPC. Ultimately, the agency’s database project will eliminate manual data entry by the solicitors’ offices of information contained in the solicitors’ case management systems as well as duplicate data entry by both the solicitors’ offices and the SCCPC. Automated reporting will also increase the accuracy of data by eliminating much of the dual entry and opportunity for human error.

The SCCPC has continued its partnership with the South Carolina Department of Administration’s Division of Technology Operations (DTO) and in January 2023, the SCCPC became the first South Carolina state agency to onboard onto Azure Government Cloud as a tenant under DTO. Azure Government Cloud is specifically built to meet state and federal government compliance and security requirements. The SCCPC has successfully integrated test data from three circuits’ case management systems to the SCCPC’s Azure SQL Database. In FY 24, the SCCPC will continue testing with additional circuits and expand the data integrated. The SCCPC will also continue to work with its contracted vendor responsible for the design and implementation of an e-forms documentation system for the SCCPC. This system will allow integrated circuit data to pre-populate into the SCCPC database and will also allow the circuits web-based access so they may manually enter data not housed in their case management systems.

In addition to the SCCPC’s database project, vast strides have been made in other areas of the agency’s information technology. The SCCPC started implementing a computer purchase rotation schedule for the agency and, thanks to new state funding, will continue to slowly replace end of life equipment used for trainings. The ultimate goal is for the SCCPC to have all equipment necessary for its trainings without the need to borrow or rent equipment.

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The SCCPC continued to offer both in-person and virtual trainings for the Offices of Circuit Solicitor in FY 23. The SCCPC also organized topic and group-specific virtual meetings which have enabled greater communication and coordination between the SCCPC and staff in the solicitors’ offices who would otherwise be unable to participate in in-person meetings due to scheduling or budgetary restrictions.

An investment of recurring state funding for the recruitment and retention of assistant solicitors in South Carolina was provided for the Offices of Circuit Solicitor for FY 24. This funding will assist these offices with filling vacant prosecutor positions, hiring additional attorneys, and retaining their experienced career prosecutors. Both prosecutor workloads and the annual number of incoming warrants have continued to increase, and the goal of the circuit solicitors is for their prosecutors to maintain reasonable workloads and to make strides towards decreasing the backlog of General Sessions warrants.

## **II. NOTABLE ACHIEVEMENTS AND RESULTS IN FY 2022-2023**

The SCCPC achieved the following during FY 2022-23 in furtherance of the agency’s mission:

- Exceeded training goals for FY 23 by offering 176.95 hours of accredited continuing education opportunities through thirty-eight (38) one-day or shorter trainings as well as co-sponsoring with the South Carolina Solicitors’ Association the four-day 2022 South Carolina Solicitors’ Annual Conference and the five-day 2023 Prosecution Bootcamp (these programs are co-sponsored with the Association; the Association bears the costs associated with the program and the Commission plans and conducts the trainings). The 176.95 hours consisted of 98.29 hours for prosecutors and paralegals, 43.66 hours for Solicitors’ investigators and other officers, and 35 hours for victim advocates. In addition to these accredited training hours, other educational opportunities were offered for Solicitors’ staff members. While the Annual Conference, Bootcamp, and 10 other programs were conducted as in-person trainings, the others were conducted live using Zoom™ webinars. The trainings offered were on topics relevant to the duties of the staff of the Solicitors’ Offices, including:
  - o sex offender registry;
  - o evidentiary issues (obtaining, using at trial, and preservation);
  - o appellate and post-conviction considerations for trial prosecutors;
  - o prosecution’s disclosure obligation;
  - o offense-specific topics, including those related to driving under the influence, domestic violence, and sexual assault offenses;
  - o victims’ rights, advocacy, and restitution;
  - o ethics and professionalism;
  - o technology;
  - o legislation;
  - o Freedom of Information Act;
  - o mental health; and
  - o general law updates.
- Continued to increase the use of and modify, for agency and end-user efficiency, the agency’s online registration process.
- Offered the “Case Round-Up” training program, a monthly one-hour “lunch and learn” training program covering all criminal, quasi-criminal, and other decisions of interest to prosecutors and law enforcement, issued by the Supreme Court of the United States and South Carolina appellate courts during the preceding month. The program is conducted every month except for months in which no criminal or relevant civil opinions are issued and the month in which the Solicitors’

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Annual Conference is held (because the SCCPC coordinates a panel at the Conference to cover appellate opinions of significance).

- Provided legal updates to the Offices of Circuit Solicitor, Attorney General, and municipal prosecutors registered with the SCCPC immediately upon the release of opinions and orders by the Supreme Court of the United States and South Carolina’s appellate courts announcing a significant change to the substantive law, court procedure, or ethics rules.
- Provided notifications or summaries to the Offices of Circuit Solicitor, Attorney General, and municipal prosecutors registered with the SCCPC upon the enactment of relevant legislation by the South Carolina General Assembly.
- Expanded the weekly training email alert, which goes out each week except some with holidays, to inform the Offices of Circuit Solicitor, Attorney General, and some municipal prosecutors and law enforcement officers (those registered for such notices) of training opportunities offered by the Commission and other organizations and providers (local, state, and national). During some weeks, additional “special” alerts have been added to address new training opportunities or to call attention to specific training opportunities.
- Provided notification to the Offices of Circuit Solicitor of the orders in *Kenny v. Wilson*, which enjoined the prosecution of certain juveniles for one crime and required the expungement of convictions and adjudications of two sub-classes of juveniles for two crimes. Also provided notification of and assistance with understanding the duties imposed by the U.S. District Court for the District of South Carolina in *Kenny v. Wilson*. Also, worked with those Offices to ensure their compliance with the orders and to collect the information from them that the SCCPC was required by court order to collect and submit to counsel for both parties.
- In December 2022, the SCCPC became the first umbrella agency under DTO to onboard onto the Azure Government Cloud. Subsequently, the SCCPC acquired a Platform as a Service (PaaS) Azure SQL Database, which is and will continue to be utilized to house the data pulled from the circuit case management systems.
- Applied for, received, and managed federal grant funds for the John R. Justice Student Loan Forgiveness Program (JRJ Program). Under the JRJ Program, the SCCPC issued a loan forgiveness application to prosecutors and public defenders statewide. The SCCPC recognized 5 South Carolina prosecutor applicants, who have demonstrated a commitment to public service, with an award to lessen the financial strain of existing student loan debt. The availability of the award and notice of the application process is announced statewide, through directed emails, distribution to the law schools, and publication by the South Carolina Bar. The total amount of the award available is divided equally between prosecutors and public defenders; if more of one type of applicant applies than the other, then the amount of the individual awards to the applicants in the smaller type of pool will be more than the applicants in the other pool receive. All eligible applicants received an award. When in this round of applications, only one eligible public defender applied and later withdrew their application due to change of employment, the SCCPC issued a new public-defender-specific application in FY 24, to fully utilize the grant award for the benefit of the State’s public defenders as well as prosecutors.
- Applied for and was granted a no-cost extension in the SCCPC’s Innovative Prosecution Solutions federal grant, to enable its complete use of the grant funds on the SCCPC database project. The SCCPC sought the no-cost extension due to delays resulting from its work with various partners on the database project, some of whom had procedures that resulted in delays in the original project timeline. The no-cost extension was granted to the SCCPC until the first quarter of the state FY 24 and all grant funds have now been expended.

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- Awarded grant funds for a Traffic Safety Resource Prosecutor (TSRP). The grant is administered and allocated in South Carolina by the Department of Public Safety, Office of Highway Safety and Justice Programs. Pursuant to grant requirements, the SCCPC conducts trainings for prosecutors, law enforcement, and summary court judges on traffic safety enforcement, prosecution, and adjudication, with a specific focus on DUI and traffic-related offenses.
- The SCCPC assisted the Offices of Circuit Solicitor with the implementation of the pretrial intervention standardized procedures to promote uniformity of forms and processes of pretrial intervention programs across the state.
- Provided technical legal support on ethics, constitutional law, evidentiary law, criminal law and procedure, trial, and appellate issues for the Circuit Solicitors and their staff.
- Pursuant to state law, collected data from the Offices of Circuit Solicitor and prepared annual reports on:
  - o Expenditures and Revenue (state, local, federal, and non-governmental funding sources);
  - o South Carolina Diversion Programs;
  - o Domestic Violence (DV) prosecutions; and
  - o Driving Under the Influence (DUI) prosecutions.
- Responded to inquiries from and provided input to the South Carolina General Assembly on legislation, budget requests, and fiscal impacts.
- Served as a resource for and/or provided technical assistance to other local and state agencies on issues related to criminal justice.
- Three SCCPC staff members served as speakers and/or resources for local, state, and national training and meeting sessions related to criminal justice and prosecution training, including the South Carolina Bar, South Carolina Summary Court Judges' Orientation School, and the National Association of Prosecution Coordinators.

### III. DISCUSSION OF AGENCY PLANS FOR FY 24 AND BEYOND

An overview of plans the SCCPC has developed or that are under development is provided in Section I. A more detailed description of these plans, the continued efforts of the SCCPC, and the goals expected to be achieved through implementation of these planned initiatives and ongoing efforts follows:

1. **Develop, coordinate and conduct regular training and continuing education for Circuit Solicitors, prosecutors, and staff.** Chief among the services the SCCPC provides for the Offices of Circuit Solicitor is regular training for all prosecution staff. Agency staff will continue to coordinate and conduct trainings in the future tailored to the needs of prosecutors, paralegals, investigators, victim advocates, diversion program staff and administrative staff and will provide resource materials for every training that is conducted for future reference and use. The SCCPC staff also serves as a legal resource on, and responds to regular requests for technical assistance with, ethics, charging, evidence, constitutional, trial, expert witness, appellate, and other prosecution issues for Solicitors and their staff; provides updates on legislation, case law, and government orders; and reviews pleadings upon request. Agency staff will continue to provide such technical assistance as requested.

The SCCPC conducts in-person and webinar trainings (via Zoom™). The benefits afforded by webinars (including, for the staff of the Offices of Circuit Solicitor, easier access to training and less time away from the job because travel is not required) have resulted in webinars becoming a mainstay of the SCCPC's training curriculum.



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In FY 23, the SCCPC, which has no training budget, conducted two programs with the financial support of the South Carolina Solicitors’ Association: The South Carolina Solicitors’ Annual Conference and the Prosecution Bootcamp program. The Annual Conference is a four-day program that brings together Solicitors and their staff, other state and local prosecutors, diversion program staff, prosecution investigators, paralegals, administrative staff, speakers, and guests from across the State for training and required legal education. The 2022 South Carolina Solicitors’ Annual Conference was conducted as an in-person program in September 2022. The Bootcamp program brings together senior prosecutors and new lawyers in the Offices of Circuit Solicitor for the purpose of providing trial advocacy training. The SCCPC’s 2023 Prosecution Bootcamp program has been updated this year to a two-part training. Part I of the training, which was held in June 2023, is a five-day program with a greater focus on trial advocacy. Part II of the 2023 Prosecution Bootcamp, which will be held separately for the first time in October 2023, one-day training consisting of most of the program’s substantive law presentations focusing on basic criminal law and procedure.

The SCCPC will continue to obtain accreditation for its trainings from the Supreme Court of South Carolina’s Commission on CLE and Specialization, South Carolina Criminal Justice Academy, and/or Department of Crime Victim Services Training, Provider Certification & Statistical Analysis. Evaluations will continue to be utilized to determine the effectiveness of each training.

In addition to accredited training programs, the SCCPC has offered and will continue to offer other educational programs for prosecution staff members who do not have formal continuing education requirements. The SCCPC will also continue to offer the opportunity for select groups of prosecution staff to address specific changes in the law, such as expungement personnel, family court prosecutors, DUI prosecutors, and Sex Offender Registry points of contact; this engagement will continue into FY 24 and beyond.

Providing training and legal education programs and services for the Offices of Circuit Solicitor is a primary function of the SCCPC and is an essential service for the Offices of Circuit Solicitor. Recurring funding will be requested for the FY 23 state budget to establish a technology equipment replacement schedule for malfunctioning and end-of-life equipment used for the agency’s education and training operations provided for prosecutors, law enforcement, judges, victim/witness advocates, diversion program staff, and other prosecution staff members.

2. **Continued development and implementation of an agency database.** In FY 23, SCCPC continued cloud development for its database project and reporting tools. Originally a grant-funded project, the SCCPC received non-recurring funding in FY 23 to continue and sustain the project. Upon implementation, the database will streamline and maximize the accurate and efficient collection of existing statewide data to meet reporting requirements, analyze case data and trends, and measure the programmatic effectiveness of the Offices of Circuit Solicitor.

Currently, the solicitors’ offices manually submit the necessary data to the SCCPC, and the SCCPC in turn must manually enter and combine the circuit-submitted prosecution data to generate statewide reports for general publication or submission to the General Assembly.

In late 2022, the SCCPC contracted with a third party already on State contract to build a web-based e-forms system, which will be used by the sixteen (16) judicial circuits to securely transmit

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reporting data from the circuits’ case management systems to the SCCPC. The SCCPC and its contracted partner have met on a bi-weekly basis for most of FY 23 to discuss specifications of the e-forms.

The SCCPC has continued its partnership with the South Carolina Department of Administration’s Division of Technology Operations (DTO). In January 2023, the SCCPC became the first South Carolina state agency to onboard onto Azure Government Cloud as a tenant under DTO. Azure Government Cloud is specifically built to meet state and federal government compliance and security requirements. The SCCPC is a tenant under DTO’s government cloud, and the SCCPC and DTO have held bi-weekly meetings to ensure cloud services and support availability, and to verify cloud expenditures. The SCCPC requested and acquired three (3) Windows-based Virtual Machines in Azure Government Cloud for the e-forms project with its third-party partner. While this partner constructed the outward-facing e-forms system for web-based submission of prosecution data, the SCCPC has also worked alongside DTO as the SCCPC constructed the initial version of the internal facing data submission system, which will enable the sixteen (16) judicial circuits’ case management systems to automatically send report data to the SCCPC, also using Azure Government Cloud to securely send data files to the SCCPC. At the end of FY 23, the SCCPC acquired a Power BI Report Service, a reporting software that can display data and allows for data filtering such as by circuit and fiscal year. Power BI will translate all the circuit data into cohesive reports, will allow the sixteen (16) circuits to log in to the database and view the SCCPC’s reports, and will enable the SCCPC to generate the reports for submission to the General Assembly, where required.

In FY 24, the SCCPC’s contracted partner will continue to design and implement an e-forms documentation system for SCCPC. The e-forms’ purpose is two-fold. First, data will be integrated from the SCCPC’s Structured Query Language (SQL) Database to pre-populate e-forms with any available CMS data the SCCPC acquires from the sixteen (16) circuits. SQL is the querying language used to select and filter data from the database. Second, the e-forms will allow the circuits to access the database and manually enter any data not already in the CMSs. The data integration from circuit CMSs will require linking the two (2) cloud databases using a linked-server connection. Once the connection is established, the SCCPC will design database Stored Procedures so its contracted partner can securely access the SCCPC’s server. A final step will require using the contracted partner’s finalized data to update SCCPC’s Power BI reports in the Power BI Service. The SCCPC is hopeful its database will be ready to generate some of its reports, including Driving Under the Influence (DUI), Domestic Violence, and Diversion & Treatment Court reports, by the end of FY 24.

3. **Internal technology advances.** In addition to the SCCPC’s cloud-based Prosecution Database project, the SCCPC will continue to focus on the development in other areas of the agency’s information technology. With new state funding provided for FY 24, the SCCPC will continue to take strides to be technologically self-sufficient for its trainings by purchasing the necessary equipment to handle these trainings and to replace existing end-of-life equipment.
4. **Assist with statewide diversion program initiatives.** The SCCPC continues to partner with the sixteen (16) statewide Circuit Directors of Diversion Programs to identify and bring to the circuit solicitors’ attention various areas of concern and issues affecting the performance of statewide diversion programs. The SCCPC began coordinating Diversion discourse calls in FY 22,



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continuing these calls and increasing their frequency in FY 23. The Diversion discourse calls are for all diversion and treatment court personnel in the Offices of Circuit Solicitor, with the objective of sharing ideas and solutions and enhancing the communication between diversion programs across the State. In FY 23, the SCCPC began hosting guest speakers on Diversion discourse calls, with topics ranging from the availability of local and state resources that may enhance current programs to mental wellness opportunities for the diversion and treatment coordinators. The SCCPC has seen increased turnout and interest in the Diversion discourse calls and will continue to offer the calls as well as the professional development opportunities through guest speakers on a range of subjects relevant to the work of the diversion and treatment court programs of the Offices of Circuit Solicitor. In FY 24, the SCCPC intends to increase its offerings of professional development opportunities for diversion and treatment program staff in the Offices of Circuit Solicitor.

The SCCPC continues to work with the South Carolina Law Enforcement Division on the development and implementation of the SCCPC’s diversion and treatment court programs database. In FY 24, the SCCPC will continue to work alongside the circuits to correct data errors that present data migration issues to the new system and will facilitate the testing of the new system prior to its launch.

In January of FY 23, all circuits were in the process of implementing the Statewide Standardized Procedures for Pretrial Intervention, which were drafted by the SCCPC-appointed Task Force on Diversion Programs, and which the Commission approved in April 2022. The SCCPC has provided support to the circuits in this process by offering calls to review the procedures and discuss the implementation process. The Task Force on Diversion Programs, which developed the new Standardized Procedures for Pretrial Intervention, intends to commence new standardized procedures for additional diversion programs in FY 24.

**IV. CIRCUIT SOLICITOR PLANS FOR THE CURRENT FISCAL YEAR AND BEYOND**

The ongoing efforts and new initiatives of the sixteen (16) elected circuit solicitors support the fair and swift prosecution of criminal cases, rehabilitation of offenders through diversion and treatment court programs, support for crime victims and witnesses, and public safety. The SCCPC’s role is to coordinate and provide training programs, legal and legislative research and assistance, statewide prosecution data, legal and legislative updates and responses, and project assistance to support the solicitors’ efforts. While the outcomes for the efforts and initiatives of the solicitors’ offices are not directly under the control of or influenced by the SCCPC, the ability of the solicitors to carry out their efforts and initiatives is of utmost importance to the SCCPC and directly affects the ability of the SCCPC to effectively carry out the Commission’s ongoing efforts and planned initiatives. Therefore, a brief description of these solicitor goals and plans follows:

- 1. Continued upgrades to technology in the Offices of Circuit Solicitor.** In FY 23, \$9.6 Million in non-recurring technology funding was appropriated for the Offices of Circuit Solicitor. The funding was equally distributed to the solicitors with the submission by the circuits of their plans for expending the funding as set forth in the 2022-2023 Appropriations Act, Proviso 60.14. As a result of the funding, nine (9) circuits have contracted with new case management system vendors and all these circuits will have migrated to their new case management system by the end of FY 24. Remaining funding and the funding for circuits that did not contract with new CMS vendors will be used to enhance and update their technology and case management systems. These

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significant technology upgrades are an essential part of the SCCPC’s database project, as it is critical the circuit CMS work closely with the SCCPC database, which will pull data from the CMS to populate the database. These technology upgrades will ultimately provide the capability of the solicitors’ offices to interface with other offices (including prosecutors, law enforcement, courts, defense attorneys) and integrate targeted data with other specialized databases.

- Assistant Solicitor Personnel and Retention.** In the 2023-2024 Appropriations Act, \$14.53 Million in recurring funding was appropriated for the Offices of Circuit Solicitor to hire and retain assistant solicitors. This critical funding will help restore the efficient processing of cases by balancing the time spent by prosecutors and public defenders running court, preparing cases for court, and triaging cases as they come into the system.

Several factors, including increased numbers of crimes committed, increased dockets set by the Judicial Branch, and the backlog of cases caused by interruptions in court operations during the COVID-19 pandemic, has necessitated in recent years that most prosecutors’ and public defenders’ work time be spent running court, leaving minimal time to triage and prepare cases, and leading to a further backlog of cases. This problem has been exacerbated by the lack of assistant solicitors and public defenders to perform these functions. The new funding provided for FY 24 will enhance the ability of Circuit Solicitors to hire and retain prosecutors and reduce the backlog of cases. In total, the Circuit Solicitors report that with the new funding appropriated by the General Assembly for FY 24, they will recruit and advertise to hire 73-76 new attorneys statewide. The SCCPC will assist by organizing a job fair for the solicitors’ offices. Once the solicitors’ offices have an adequate number of prosecutors, efficient workflow processes can be implemented that allow for balance between case screening and triage, adequate case preparation time, and running court.

**V. RESTRUCTURING RECOMMENDATIONS**

The SCCPC does not have any restructuring recommendations for the elimination or combination of existing agency programs.

**VI. RISK ASSESSMENT AND MITIGATION STRATEGIES**

If the SCCPC does not meet its goals and objectives, the criminal justice system and the safety of South Carolina’s local communities will be adversely impacted. The SCCPC coordinates communication and collaboration among the Offices of Circuit Solicitor and criminal justice partners; gathers and reports data and information for the benefit of the General Assembly, Circuit Solicitors, other criminal justice agencies and the public; develops and provides training for prosecutors, law enforcement, judges, diversion coordinators, victim advocates and others; and provides legal assistance to the Offices of Circuit Solicitor. Circuit solicitors face several challenges requiring enhanced prosecutor training and continuing legal education and additional support and assistance from the SCCPC. As the number and experience of prosecutors within the solicitors’ offices change, the demands on the SCCPC continue to increase.

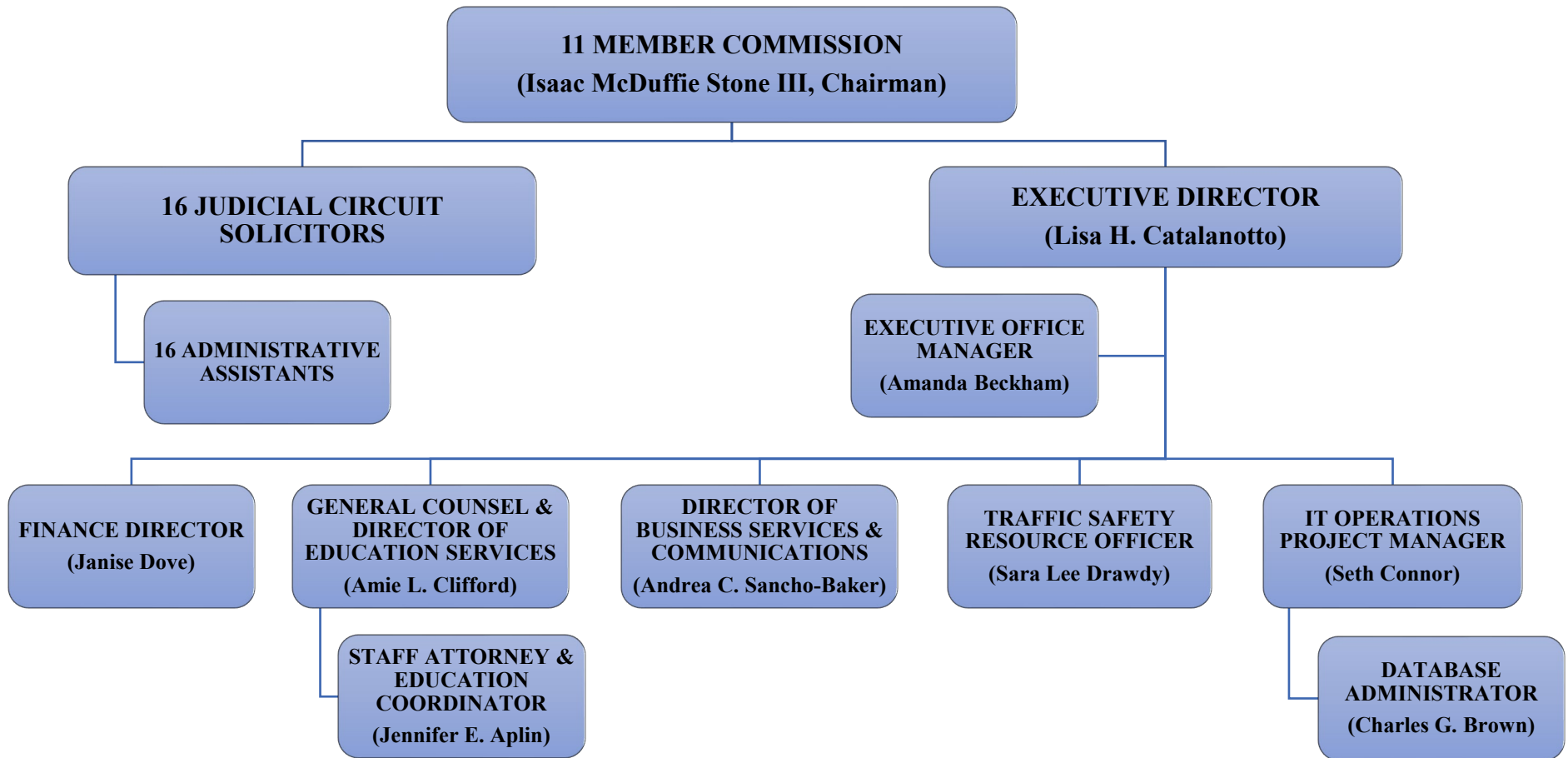
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**E210 - SOUTH CAROLINA COMMISSION ON PROSECUTION COORDINATION**

**ORGANIZATION CHART  
SEPTEMBER 2023**



# 2023

## Reorganization and Compliance

as submitted for the Accountability Report by:

### E210 - Prosecution Coordination Commission

#### Primary Contact

First Name	Last Name	Role/Title	Email Address	Phone
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#### Agency Mission

Adopted in:

2019

The mission of the South Carolina Commission on Prosecution Coordination (SCCPC) is to improve South Carolina's Criminal Justice System and enhance the professionalism, effectiveness, and efficiency of South Carolina's Circuit Solicitors and their staff by providing training, continuing education programs, administrative and programmatic support, and technical legal assistance for the Offices of Solicitor; by collecting, analyzing and distributing meaningful criminal justice data; and by collaborating with and assisting the General Assembly as well as federal, state and local criminal justice partners.

The SCCPC was created in 1990 to develop, coordinate, and provide training, resources, and support services for and to promote fair, just, and uniform administration of justice in the prosecution of criminal cases by the state's sixteen (16) Circuit Solicitors and their staff. The SCCPC is governed by Sections 1-7-910 through 1-7-1000 of the South Carolina Code of Laws. The Commission's eleven statutory members are the Chairmen of the Senate and House Judiciary Committees or their legislative designees, the Chief of the South Carolina Law Enforcement Division, the Director of the Department of Public Safety, a director of a Judicial Circuit Pretrial Intervention Program (PTI), a Judicial Circuit Victim-Witness Assistance Advocate, and five (5) Judicial Circuit Solicitors appointed by the Governor.

In furtherance of its mission, the SCCPC's primary responsibilities include:

- Development and coordination of efforts to improve the prosecution and disposition of criminal cases in a timely and efficient manner;
- Administrative and programmatic functional support for the Offices of the Solicitor;
- Collection of revenues and expenditures of the Offices of Solicitor as well as programmatic data for reporting as required by the South Carolina General Assembly;
- Coordination of pretrial intervention and other diversionary programs within the Solicitors' offices;
- Development of training and legal education programs for solicitors and their staff to help improve the legal knowledge and advocacy skills of prosecutors, the investigation of crimes, the administration of diversion programs, and the provision of victim services;
- Publication of newsletters, manuals and other materials to help Circuit Solicitors and staff achieve peak job performance;
- Provision of information and assistance on legal and ethics issues;
- Coordination of efforts with other federal, state and local government agencies involved in the criminal justice system; and
- Communication with non-governmental entities involved in the criminal justice system, including the South Carolina Bar, and entities representing the interests of crime victims and criminal defendants.

#### Agency Vision

Adopted in:

2019

The vision of the South Carolina Commission on Prosecution Coordination (SCCPC) is to enhance the professionalism and effectiveness of South Carolina's Circuit Solicitors and their staff in seeking the fair administration of justice by delivering the highest quality and most up-to-date resources, training and information available.

#### Recommendations for reorganization requiring legislative change:

None

#### Agency intentions for other major reorganization to divisions, departments, or programs to allow the agency to operate more effectively and efficiently in the succeeding fiscal year:

None

#### Significant events related to the agency that occurred in FY2023

Description of Event	Start	End	Agency Measures Impacted	Other Impacts
No significant events affected performance measures.				

<b>Is the agency in compliance with S.C. Code Ann. § 2-1-220, which requires submission of certain reports to the Legislative Services Agency for publication online and the State Library? (See also S.C. Code Ann. § 60-2-20).</b>		Yes
<b>Reason agency is out of compliance: (if applicable)</b>		
<b>Is the agency in compliance with various requirements to transfer its records, including electronic ones, to the Department of Archives and History? See the Public Records Act (S.C. Code Ann. § 20-1-10 through 20-1-180) and the South Carolina Uniform Electronic Transactions Act (S.C. Code Ann. § 26-6-10 through 26-10-210).</b>		Yes
<b>Does the law allow the agency to promulgate regulations?</b>		Yes
<b>Law number(s) which gives the agency the authority to promulgate regulations:</b>	1-7-990	
<b>Has the agency promulgated any regulations?</b>		No
<b>Is the agency in compliance with S.C. Code Ann. § 1-23-120 (J), which requires an agency to conduct a formal review of its regulations every five years?</b>		Yes
(End of Reorganization and Compliance Section)		

# FY2023

## Strategic Plan Results

as submitted for the Accountability Report by:

- Goal 1** Provide administrative and programmatic support for the Offices of Solicitor
- Goal 2** Provide legal support and training to enable uniform application of laws, standards, procedures, analysis and resources
- Goal 3** Development and coordination of efforts to ensure justice is served and to improve the prosecution and disposition of criminal cases in a timely and efficient manner

### E210 - Prosecution Coordination Commission

Perf. Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number	Responsible	Notes
<b>1.1 Operate in an effective and efficient manner with available resources and seek funding for the additional staff and resources needed to accomplish the mission of the agency.</b>															
<b>State Objective: Government and Citizens</b>															
1.1.1	Use of available funding to provide resources for staff that enable services and support for the Offices of Solicitor to be delivered as effectively as possible.	0%	100%	100%	Percent complete	Complete	State Fiscal Year	Percent complete as assessed by the agency.	Internal Records, SCEIS	SCCPC, SCEIS	Enable staff to accomplish the responsibilities of the agency, provide trainings for prosecution staff statewide and supports career development.	Agency employees and Offices of Circuit Solicitor	0100.010000.000		
1.1.2	Communication of additional funding necessary to acquire staffing and resources needed for the operation of the agency. Delivery of the agency's state budget request documents and supporting data reports for the General Assembly and updated as necessary through the legislative session. Delivery of all required information and documentation to support the budget requests to the Executive Budget Office (EBO), the legislature, and legislative budget staff throughout the appropriations process for the next fiscal year.	0%	100%	100%	Percent Complete	Complete	State Fiscal Year	Timeliness	Internal Records, EBO	SCCPC, EBO Budget Development System (BDS), Senate Finance Committee, House Ways & Means Committee	Inform stakeholders of the additional funding necessary for the agency to effectively and efficiently perform their duties, keep pace with increased workloads of and demands on the Offices of Solicitor, and accomplish increased judicial and legislative demands and requirements.	Commission Members, Circuit Solicitors, and General Assembly	0100.010000.000		
<b>1.2 Strengthen and modernize the collection, analysis and distribution of meaningful criminal justice data.</b>															
<b>State Objective: Government and Citizens</b>															
1.2.1	Prosecution Data Collection System Project - Procure a vendor to develop a front-end application for workflow automation that allows the Offices of Circuit Solicitor to relay reporting data to the SCCPC.	0%	100%	100%	Percent Complete	Complete	State Fiscal Year	Timeliness	Internal Records	SCCPC; DOA Department of Technology Operations (DTO)	Enable centralized and streamlined collection and analysis of statewide circuit solicitor data; maximize the accuracy of existing statewide reporting requirements; increase the performance and efficiency of the SCCPC; and promote uniform data measurements tracked by the Offices of Circuit Solicitor statewide.	Agency employees, Commission Members, Circuit Solicitors, and General Assembly	0100.010000.000		
1.2.2	Prosecution Data Collection System Project - Meet with IT stakeholders to discuss and develop a unified reporting system that relays automated circuit-level prosecution data for SCCPC reports.	0%	100%	100%	Percent Complete	Complete	State Fiscal Year	Timeliness	Internal Records	SCCPC	Promote uniform data measurements tracked by the statewide Offices of Circuit Solicitor and the development of a unified reporting system that improves the effectiveness and efficiency of Circuit Solicitors' case management systems, and enhances the the collection and analysis of prosecution data.	Agency employees, Commission Members, Circuit Solicitors, and IT managers in the Offices of Circuit Solicitor	0100.010000.001		

Perf. Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
1.2.3	Prosecution Data Collection System Project - Use automation and/or user applications to securely transfer reporting data from the case management systems utilized by the Offices of Circuit Solicitor to the SCCPC.	0%	100%	50%	Percent complete	Complete	State Fiscal Year	Percent complete as assessed by the agency	Internal Records, Offices of Circuit Solicitor	SCCPC, Government Cloud Server managed by DTO, Circuit Solicitors' Case Management Systems	Enable connection of Circuit Solicitors' case management systems with and the secure transmission of data from these systems to the SCCPC cloud database for the collection and analysis of statewide prosecution data; to maximize the accuracy of existing statewide reporting requirements; and to increase the performance and efficiency of the SCCPC.	SCCPC employees, Commission Members, Circuit Solicitors, and staff in the Offices of Circuit Solicitor	0100.010000.000	Many of the circuits we assist have changed the vendors for their CMS over the course of the past year. Naturally, data conversion, testing, and ensuring that baseline functionality is established take precedence for these circuits prior to engaging with CPC on reporting needs that will be required in the future. Nevertheless, we feel confident that within the coming months we will be able to engage with them on these needs and clearly indicate what further steps need to be taken for automation and to secure transfer of the data.
1.2.4	Completion of a statewide report that summarizes and compares the collection of revenues and expenditures as reported individually by each circuit solicitors' office.	0%	100%	100%	Percent Complete	Complete	State Fiscal Year	Percent completion of the goal to publish statewide report.	Offices of Solicitor	SC legislative website, SC State Library, SCCPC website (scprosecutors.com), SCCPC office	Provide useful information and transparency regarding funding provided to the Offices of Solicitor, the continued decrease in court fees and fines received, the differences in funding provided by counties, and operational expenses.	General Assembly, Offices of Circuit Solicitor	0100.010000.000	
1.2.5	Final testing and implementation of Phase I of the new diversion database/directory being developed under contract with and maintained at SLED.	90%	100%	95%	Percent complete	Complete	State Fiscal Year	Percent completion of Phase I of the diversion database.	SCCPC, Circuit Directors of Diversion Programs & SLED	SLED	Verify offender eligibility for, monitor participant progress in and assess effectiveness of diversion programs operated in the Offices of Solicitor. Phase I will incorporate and track diversion participant and programmatic information and analysis for Pretrial Intervention (PTI), Alcohol Education Program (AEP), Traffic Education Program (TEP), and Drug Court programs.	Offices of Solicitor	0100.010000.000	As this project has been in partnership with the South Carolina Law Enforcement Division, our timeline is beholden on their development team for when testing and/or go-live can take place. The lead developer of the project at SLED had a family emergency earlier this year and was out of the country for nearly two months, causing testing to be cancelled. SLED has now rescheduled testing and go live with the system for September 2023.
1.3 Support the programmatic and administrative operations of the Offices of Solicitor.										State Objective: Government and Citizens				
1.3.1	A minimum of twelve (12) meetings are coordinated and held with the elected Circuit Solicitors to discuss prosecution and technical legal issues, technology issues, and development; statutory and case law, legislative activity and actions, office management, budgetary agendas, and other matters.	0	12	15	Count	Equal to or greater than	State Fiscal Year	Completion count as assessed by the agency.	Internal Records	SCCPC	Direct communication and collaboration among the sixteen elected Circuit Solicitors and the SCCPC	Circuit Solicitors, Offices of Circuit Solicitor	0100.010000.000	
1.3.2	A minimum of seven (7) meetings are coordinated and held with prosecution staff responsible with the management or operation of diversion programs, including the sixteen (16) Judicial Circuit Directors of Diversion Programs and the Commission's Task Force on Diversion Programs to establish, develop and support statewide diversion program initiatives.	0	7	14	Count	Equal to or greater than	State Fiscal Year	Completion count as assessed by the agency.	Internal Records	SCCPC	Direct communication and collaboration among the Circuit Directors of Diversion Programs, and administrative and programmatic support from the SCCPC with the development and implementation of strategic plans for South Carolina's diversion programs.	Offices of Circuit Solicitor and their diversion staff, SCCPC	0100.010000.000	



Perf. Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
1.3.3	Deliver regular e-mail communications to the Offices of Circuit Solicitor providing notice of upcoming SCCPC training opportunities; updates on legislative activity; judicial orders; case law; and/or articles on local, state and national criminal justice issues.	0%	100%	100%	Percent complete	Complete	State Fiscal Year	Timeliness	Internal Records	SCCPC	Availability of and access to prosecution education and awareness of changes in the law, legislative and judicial activity, and emerging issues.	Circuit Solicitors, SCCPC	0100.010000.000	
1.3.4	Distribution of salaries and management of employee benefits for the sixteen (16) Circuit Solicitors and their sixteen (16) Administrative Assistants as State FTEs, and distribution of state and other funds throughout the fiscal year to the Offices of Solicitor.	0%	100%	100%	Percent	Complete	State Fiscal Year	Timeliness of distribution of pass-through state and other funds received to the Offices of Circuit Solicitor.	Internal Records	SCCPC, SCEIS	Utilization of all available state and state-directed funding for the successful operation of and staffing for the solicitors' offices and programs.	Circuit Solicitors and their staff	0500.030000X000; 0500.100000X000; 0500.150000X000; 0500.170000X000; 0500.200000X000; 0500.250000X000; 0500.300000X000; 0500.340000X000; 0500.350000X000; 0500.360000X000; 0500.370000X000; 0500.380000X000; 0500.500000X000; 0500.550000X000; 0500.660000X000; 0500.670000X000; 0500.680000X000; 0500.690000X000; 0500.800000X000; 0500.820000X000; 0501.010000.000; 9500.050000.000	
<b>2.1 Develop, coordinate and conduct regular training and continuing education for Circuit Solicitors, prosecutors and staff.</b>		<b>State Objective: Government and Citizens</b>												
2.1.1	At least one hundred (100) credit hours of continuing education conducted on topics relevant to the investigation, prosecution, and trial of crimes in South Carolina's state courts.	0	100	176.95	Count	Equal to or greater than	State Fiscal Year	Number continuing education credit hours offered.	SCCPC	SCCPC's Educational Services Unit	Direct benefit to circuit solicitors and their staff that must satisfy annual certification requirements by ensuring that the number of credit hours required annually for prosecutors, victim advocates, and investigators are offered through the SCCPC.	Prosecutors, Investigators, and Victim Advocates in the Offices of Circuit Solicitor	0100.010000.000	
<b>2.2 Improve accessibility of legal training and assistance to prosecution staff statewide.</b>		<b>State Objective: Government and Citizens</b>												
2.2.1	Training provided to at least 1650 participants consisting of prosecutors, paralegals, investigators, victim advocates, diversion program staff, and law enforcement officers through in-person and virtual training opportunities.	0	1,650	1,870	Count	Equal to or greater than	State Fiscal Year	Number of training participants as assessed by the agency.	SCCPC	SCCPC's Educational Services Unit	Increased number of prosecutors, paralegals, investigators, victim advocates, diversion program staff and law enforcement officers receiving training through the SCCPC.	Offices of Circuit Solicitor and law enforcement agencies	0100.010000.000	
2.2.2	Expenditure of 100% of Phase III Cares Act Emergency Supplemental Funding awarded for the acquisition and implementation of equipment and technology needs to further develop the agency's virtual training platform.	70%	100%	100%	Percent	Complete	Federal Fiscal Year	Percent Complete as assessed by the agency.	SCCPC; Cares Act Emergency Supplemental Funding (CESF)	SCEIS, SCDPS	Technology and equipment to outfit an agency training room for both virtual and in-person trainings and meetings for prosecutors, paralegals, investigators, victim advocates, diversion program staff and law enforcement officers statewide while preventing the spread of COVID-19 by utilizing recommended safety measures for in-person trainings and meetings.	SCCPC staff; Offices of Circuit Solicitor; Law Enforcement Agencies	N/A	
<b>3.1 Coordinate legislative efforts with the General Assembly and state agencies involved in the criminal justice system.</b>		<b>State Objective: Government and Citizens</b>												
3.1.1	Completion of Circuit Solicitors' state budget request documents and supporting data reports for the General Assembly with updates as necessary through the legislative session. Delivery of all required information and documentation to support the budget requests to the Executive Budget Office (EBO), the legislature, and legislative budget staff throughout the appropriations process for the next fiscal year.	0%	100%	100%	Percent complete	Complete	State Fiscal Year	Timeliness	Internal Records	SCCPC, EBO, Senate Finance Committee, House Ways & Means Committee	Develop, prepare, submit and present state-level budget requests for the Circuit Solicitors.	Commission Members, Circuit Solicitors, and General Assembly	0100.010000.000	

Perf. Measure Number	Description	Base	Target	Actual	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
3.1.2	Participate in meetings and discussions with state-level stakeholders including criminal justice entities, committees, and legislators. Assist legislators as needed with the review and/or development of criminal justice legislation.	0%	100%	100%	Percent complete	Complete	State Fiscal Year	Timeliness	Internal Records	SCCPC	Communication and collaboration with legislators and leaders of other criminal justice agencies, committees and other entities.	SCCPC; state criminal justice entities/committees; General Assembly	0100.010000.000	
<b>3.2 Communicate regularly with non-governmental entities involved with criminal justice efforts and participate in initiatives that promote coordination of efforts and information sharing among criminal justice partners. State Objective: Government and Citizens</b>														
3.2.1	Engage in discussions and collaboration with at least four (4) entities that represent the interests of crime victims and criminal defendants.	0	4	4	Count	Complete	State Fiscal Year	Completion count as assessed by the agency.	Internal Records	SCCPC	Communication and collaboration with criminal justice entities that represent the interests of crime victims and criminal defendants.	SCCPC staff; Offices of Circuit Solicitor; Law Enforcement Agencies	0100.010000.000	
3.2.2	Active participation in at least one (1) local and one (1) national non-governmental organization that promote discussions on state and national criminal justice issues and processes.	0	2	2	Count	Complete	State Fiscal Year	Completion count as assessed by the agency.	Internal Records	SC Bar Criminal Law Council; National Association of Prosecution Coordinators (NAPC); National District Attorneys Association (NDAA)	Communication and collaboration with criminal justice leaders, including prosecution coordinators and elected prosecutors in other states.	SCCPC staff; Offices of Circuit Solicitor; Law Enforcement Agencies	0100.010000.000	

# FY2024

## Strategic Plan Development

as submitted for the Accountability Report by:

### E210 - Prosecution Coordination Commission

**Goal 1** Provide administrative and programmatic support for the Offices of Solicitor

**Goal 2** Provide legal support and training to enable uniform application of laws, standards, procedures, analysis and resources

**Goal 3** Development and coordination of efforts to ensure justice is served and to improve the prosecution and disposition of criminal cases in a timely and efficient manner

Perf. Measure Number	Description	Base	Target	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
<b>1.1 Operate in an effective and efficient manner with available resources and seek funding for the additional staff and resources needed to accomplish the mission of the agency.</b>													
1.1.1	Use of available funding to provide resources for staff that enable services and support for the Offices of Solicitor to be delivered as effectively as possible.	0%	100%	Percent complete	Complete	State Fiscal Year	Percent complete as assessed by the agency.	Internal Records, SCEIS	SCCPC, SCEIS	Enable staff to accomplish the responsibilities of the agency, provide trainings for prosecution staff statewide and supports career development.	Agency employees and Offices of Circuit Solicitor	0100.010000.000	
1.1.2	Communication of additional funding necessary to acquire staffing and resources needed for the operation of the agency. Delivery of the agency's state budget request documents and supporting data reports for the General Assembly and updated as necessary through the legislative session. Delivery of all required information and documentation to support the budget requests to the Executive Budget Office (EBO), the legislature, and legislative budget staff throughout the appropriations process for the next fiscal year.	0%	100%	Percent Complete	Complete	State Fiscal Year	Timeliness	Internal Records, EBO	SCCPC, EBO Budget Development System (BDS), Senate Finance Committee, House Ways & Means Committee	Inform stakeholders of the additional funding necessary for the agency to effectively and efficiently perform their duties; keep pace with increased workloads of and demands on the Offices of Solicitor; and accomplish increased judicial and legislative demands and requirements.	Commission Members, Circuit Solicitors, and General Assembly	0100.010000.000	
<b>1.2 Strengthen and modernize the collection, analysis and distribution of meaningful criminal justice data.</b>													
1.2.1	Prosecution Data Collection System Project - Use automation and/or user applications to securely transfer reporting data from the case management systems utilized by the Offices of Circuit Solicitor to the SCCPC.	50%	80%	Percent complete	Equal to or greater than	State Fiscal Year	Percent complete as assessed by the agency	Internal Records, Offices of Circuit Solicitor	SCCPC, Government Cloud Server managed by DTO, Circuit Solicitors' Case Management Systems	Enable connection of Circuit Solicitors' case management systems with and the secure transmission of data from these systems to the SCCPC cloud database for the collection and analysis of statewide prosecution data; to maximize the accuracy of existing statewide reporting requirements; and to increase the performance and efficiency of the SCCPC.	SCCPC employees, Commission Members, Circuit Solicitors, and staff in the Offices of Circuit Solicitor	0100.010000.000	
1.2.2	Final testing and implementation of Phase I of the new diversion database/directory being developed under contract with and maintained at SLED.	95%	100%	Percent complete	Complete	State Fiscal Year	Percent completion of Phase I of the diversion database.	SCCPC, Circuit Directors of Diversion Programs & SLED	SLED	Verify offender eligibility for, monitor participant progress in and assess effectiveness of diversion programs operated in the Offices of Solicitor. Phase I will incorporate and track diversion participant and programmatic information and analysis for Pretrial Intervention (PTI), Alcohol Education Program (AEP), Traffic Education Program (TEP), and Drug Court programs.	Offices of Solicitor	0100.010000.000	
1.2.3	Complete the delivery of all business requirements for Phase II of the SLED Diversion Database Project and ensure that all MOUs pertaining to data use, transmission, and storage have been agreed up on by all parties and signed.	0%	100%	Percent complete	Complete	State Fiscal Year	Percent completion of Phase II of the diversion database.	SCCPC, Circuit Directors of Diversion Programs & SLED	SLED	This will expand the current Diversion database to include additional diversion programs. Further, Phase II of the project will allow for identified data elements to be shared between SLED's database and the SCCPC's database. With acceptance of the required MOUs, this will negate the need to for dual entry by the circuits in both systems.	Offices of Solicitor	0100.010000.000	
1.2.4	Complete onboarding and implementation for 12 circuits to submit reporting data into SCCPC's Reporting Database.	0	12	Count	Complete	State Fiscal Year	Completion count as assessed by the agency.	Internal Records, Offices of Circuit Solicitor	SCCPC	This will automate reporting processes through the circuit's case management systems; creating efficiency and uniformity for key terms and definitions for measurement of programmatic goals.	Offices of Solicitor	0100.010000.000	

Perf. Measure Number	Description	Base	Target	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
1.2.5	Development of a statewide report that summarizes and compares domestic violence dispositions and DUI dispositions as reported individually by each circuit solicitors' office.	0%	100%	Percent Complete	Complete	State Fiscal Year	Percent completion of the goal to publish statewide report.	Offices of Solicitor	SC legislative website, SC State Library, SCCPC website (scprosecutors.com), SCCPC office	Provide useful information and transparency regarding the comparison of DV and DUI disposition data between the sixteen circuits.	General Assembly, Offices of Circuit Solicitor	0100.010000.000	
<b>1.3 Support the programmatic and administrative operations of the Offices of Solicitor. State Objective: Government and Citizens</b>													
1.3.1	A minimum of twelve (12) meetings are coordinated and held with the elected Circuit Solicitors to discuss prosecution and technical legal issues, technology issues, and development, statutory and case law, legislative activity and actions, office management, budgetary agendas, and other matters.	0	12	Count	Equal to or greater than	State Fiscal Year	Completion count as assessed by the agency.	Internal Records	SCCPC	Direct communication and collaboration among the sixteen elected Circuit Solicitors and the SCCPC	Circuit Solicitors, Offices of Circuit Solicitor	0100.010000.000	
1.3.2	A minimum of eight (8) meetings are coordinated and held with prosecution staff responsible with the management or operation of diversion programs, including the sixteen (16) Judicial Circuit Directors of Diversion Programs and the Commission's Task Force on Diversion Programs to establish, develop and support statewide diversion program initiatives.	0	7	Count	Equal to or greater than	State Fiscal Year	Completion count as assessed by the agency.	Internal Records	SCCPC	Direct communication and collaboration among the Circuit Directors of Diversion Programs, and administrative and programmatic support from the SCCPC with the development and implementation of strategic plans for South Carolina's diversion programs.	Offices of Circuit Solicitor and their diversion staff, SCCPC	0100.010000.000	
1.3.3	A minimum of two (2) meetings are coordinated and held with the Deputy Solicitors in the Offices of Circuit Solicitor to establish, develop and support statewide prosecution initiatives.	0	2	Count	Equal to or greater than	State Fiscal Year	Completion count as assessed by the agency.	Internal Records	SCCPC	Direct communication and collaboration among the Deputy Solicitors, and administrative and programmatic support from the SCCPC with the development and implementation of strategic plans for legal training and support for South Carolina's prosecutors.	Deputy Solicitors in the Offices of Circuit Solicitor, SCCPC	0100.010000.000	
1.3.4	Deliver regular e-mail communications to the Offices of Circuit Solicitor providing notice of upcoming SCCPC training opportunities; updates on legislative activity; judicial orders; case law; and/or articles on local, state and national criminal justice issues.	0%	100%	Percent complete	Complete	State Fiscal Year	Timeliness	Internal Records	SCCPC	Availability of and access to prosecution education and awareness of changes in the law, legislative and judicial activity, and emerging issues.	Circuit Solicitors, SCCPC	0100.010000.000	
1.3.5	Conduct a job fair for the recruitment of prosecutors and other staff in the Offices of Circuit Solicitor.	0	1	Count	Complete	State Fiscal Year	Timeliness	Offices of Solicitor, SCCPC	SCCPC	Recruitment of qualified individuals to fill vacant prosecutor and other staff positions in the Offices of Circuit Solicitor to assist with docket backlog.	Circuit Solicitors, SCCPC	0100.010000.000	
1.3.6	Distribution of salaries and management of employee benefits for the sixteen (16) Circuit Solicitors and their sixteen (16) Administrative Assistants as State FTEs, and distribution of state and other funds throughout the fiscal year to the Offices of Solicitor.	0%	100%	Percent	Complete	State Fiscal Year	Timeliness of distribution of pass-through state and other funds received to the Offices of Circuit Solicitor.	Internal Records	SCCPC, SCEIS	Utilization of all available state and state-directed funding for the successful operation of and staffing for the solicitors' offices and programs.	Circuit Solicitors and their staff	0500.030000X000; 0500.100000X000; 0500.150000X000; 0500.170000X000; 0500.200000X000; 0500.250000X000; 0500.300000X000; 0500.340000X000; 0500.350000X000; 0500.360000X000; 0500.370000X000; 0500.380000X000; 0500.500000X000; 0500.550000X000; 0500.660000X000; 0500.670000X000; 0500.680000X000; 0500.690000X000; 0500.800000X000; 0500.820000X000; 0501.010000.000; 9500.050000.000	
<b>2.1 Develop, coordinate and conduct regular training and continuing education for Circuit Solicitors, prosecutors and staff. State Objective: Government and Citizens</b>													
2.1.1	At least one hundred (100) credit hours of continuing education conducted on topics relevant to the investigation, prosecution, and trial of crimes in South Carolina's state courts.	0	100	Count	Equal to or greater than	State Fiscal Year	Number continuing education credit hours offered.	SCCPC	SCCPC's Educational Services Unit	Direct benefit to circuit solicitors and their staff that must satisfy annual certification requirements by ensuring that the number of credit hours required annually for prosecutors, victim advocates, and investigators are offered through the SCCPC.	Prosecutors, Investigators, and Victim Advocates in the Offices of Circuit Solicitor	0100.010000.000	

Perf. Measure Number	Description	Base	Target	Value Type	Desired Outcome	Time Applicable	Calculation Method	Data Source	Data Location	Stakeholder Need Satisfied	Primary Stakeholder	State Funded Program Number Responsible	Notes
2.1.2	Development of a training program for administrative staff in the Offices of Circuit Solicitor.	0%	100%	Percent	Complete	State Fiscal Year	Percent completion of the development of a training program for administrative prosecution staff.	SCCPC	SCCPC's Educational Services Unit	Direct benefit to administrative prosecution staff in the Offices of Circuit Solicitor by enhancing their administrative skills and knowledge to support their career growth and to improve the services they provide to the offices they support.	Offices of Circuit Solicitor and law enforcement agencies	0100.010000.000	
2.2 Improve accessibility of legal training and assistance to prosecution staff statewide. State Objective: Government and Citizens													
2.2.1	Training provided to at least 1650 participants consisting of prosecutors, paralegals, investigators, victim advocates, diversion program staff, and law enforcement officers through in-person and virtual training opportunities.	0	1,650	Count	Equal to or greater than	State Fiscal Year	Number of training participants as assessed by the agency.	SCCPC	SCCPC's Educational Services Unit	Increased number of prosecutors, paralegals, investigators, victim advocates, diversion program staff and law enforcement officers receiving training through the SCCPC.	Offices of Circuit Solicitor and law enforcement agencies	0100.010000.000	
3.1 Develop, coordinate and conduct regular training and continuing education for Circuit Solicitors, prosecutors and staff. State Objective: Government and Citizens													
3.1.1	Completion of Circuit Solicitors' state budget request documents and supporting data reports for the General Assembly with updates as necessary through the legislative session. Delivery of all required information and documentation to support the budget requests to the Executive Budget Office (EBO), the legislature, and legislative budget staff throughout the appropriations process for the next fiscal year.	0%	100%	Percent complete	Complete	State Fiscal Year	Timeliness	Internal Records	SCCPC, EBO, Senate Finance Committee, House Ways & Means Committee	Develop, prepare, submit and present state-level budget requests for the Circuit Solicitors.	Commission Members, Circuit Solicitors, and General Assembly	0100.010000.000	
3.1.2	Participate in meetings and discussions with state-level stakeholders including criminal justice entities, committees, and legislators. Assist legislators as needed with the review and/or development of criminal justice legislation.	0%	100%	Percent complete	Complete	State Fiscal Year	Timeliness	Internal Records	SCCPC	Communication and collaboration with legislators and leaders of other criminal justice agencies, committees and other entities.	SCCPC; state criminal justice entities/committees; General Assembly	0100.010000.000	
3.2 Communicate regularly with non-governmental entities involved with criminal justice efforts and participate in initiatives that promote coordination of efforts and information sharing among criminal justice partners. State Objective: Government and Citizens													
3.2.1	Engage in discussions and collaboration with at least four (4) entities that represent the interests of crime victims and criminal defendants.	0	4	Count	Complete	State Fiscal Year	Completion count as assessed by the agency.	Internal Records	SCCPC	Communication and collaboration with criminal justice entities that represent the interests of crime victims and criminal defendants.	SCCPC staff; Offices of Circuit Solicitor; Law Enforcement Agencies	0100.010000.000	
3.2.2	Active participation in at least one (1) local and one (1) national non-governmental organization that promote discussions on state and national criminal justice issues and processes.	0	2	Count	Complete	State Fiscal Year	Completion count as assessed by the agency.	Internal Records	SC Bar Criminal Law Council; National Association of Prosecution Coordinators (NAPC), National District Attorneys Association (NDAA)	Communication and collaboration with criminal justice leaders, including prosecution coordinators and elected prosecutors in other states.	SCCPC staff; Offices of Solicitor; Law Enforcement Agencies	0100.010000.000	

# 2023

## Budget Data

as submitted for the Accountability Report by:

### E210 - Prosecution Coordination Commission

State Funded Program No.	State Funded Program Title	Description of State Funded Program	(Actual) General	(Actual) Other	(Actual) Federal	(Actual) Total	(Projected) General2	(Projected) Other	(Projected) Federal4	(Projected) Total
0100.010000.000	Administration	SCCPC office expenses including salaries and operating expenses.	\$ 947,857.34	\$ -	\$ 412,591.00	\$ 1,360,448.34	\$ 1,357,502.09	\$ -	\$ 326,709.06	\$ 1,684,211.15
0500.030000X000	Judicial Circuit State Support	State appropriation 100% distributed to the Offices of Solicitor to assist with the operation of their offices.	\$ 6,352,002.00	\$ -	\$ -	\$ 6,352,002.00	\$ 6,352,002.00	\$ -	\$ -	\$ -
0500.100000X000	Richland County Drug Court	State appropriation 100% distributed to the 5th Circuit Solicitor's Office for the operation of a drug court program to benefit eligible Richland County residents.	\$ 56,436.00	\$ -	\$ -	\$ 56,436.00	\$ 56,436.00	\$ -	\$ -	\$ -
0500.150000X000	Kershaw County Drug Court	100% distribution to the 5th Circuit Solicitor's Office for the operation of a drug court program to benefit eligible Kershaw County residents.	\$ 52,965.00	\$ -	\$ -	\$ 52,965.00	\$ 52,965.00	\$ -	\$ -	\$ -
0500.170000X000	Saluda Cnty Drug Court	State appropriation 100% distributed to the 11th Circuit Solicitor's Office for the operation of a drug court program to benefit eligible Saluda County residents.	\$ 38,000.00	\$ -	\$ -	\$ 38,000.00	\$ 38,000.00	\$ -	\$ -	\$ -
0500.200000X000	Drug Court Funding	State appropriation 100% distributed to the sixteen Offices of Solicitor for the operation of drug court programs and other diversion programs. (Proviso 60.15, FY 22 Appropriations Act)	\$ 1,600,000.00	\$ 2,800,000.00	\$ -	\$ 4,400,000.00	\$ 1,600,000.00	\$ 2,800,000.00	\$ -	\$ 4,400,000.00
0500.250000X000	Fee For Motions	Portion of statutory court fee 100% distributed to the 3rd, 4th and 11th Circuit Solicitors' offices for the operation of drug court programs. (SC Code §2-21-320)	\$ -	\$ 450,000.00	\$ -	\$ 450,000.00	\$ -	\$ 450,000.00	\$ -	\$ 450,000.00
0500.300000X000	Law Enforcement Funding	Portion of statutory surcharge on court fines 100% distributed to the sixteen Offices of Solicitor for the operations of their offices. (SC Code §14-1-212)	\$ -	\$ 3,975,000.00	\$ -	\$ 2,349,543.48	\$ -	\$ 4,000,000.00	\$ -	\$ 4,000,000.00
0500.340000X000	DUI Prosecution	State appropriation 100% distributed to the sixteen Offices of Solicitor for Driving Under the Influence Prosecution. (Proviso 60.9, FY 22 Appropriations Act)	\$ 1,179,041.00	\$ -	\$ -	\$ 1,179,041.00	\$ 1,179,041.00	\$ -	\$ -	\$ 1,179,041.00
0500.350000X000	Court Fees	Portion of statutory court fee 100% distributed to the Offices of Solicitor for the operations of their offices. (SC Code §14-1-204)	\$ -	\$ 287,952.00	\$ -	\$ 287,952.00	\$ -	\$ 300,000.00	\$ -	\$ 300,000.00
0500.360000X000	Conditional Discharge Fee - General Sessions	Statutory court fee 100% distributed to the sixteen Offices of Solicitor for the operation of drug court programs. (SC Code §16-17-530(D) & §44-53-450(C))	\$ -	\$ 300,000.00	\$ -	\$ 300,000.00	\$ -	\$ 300,000.00	\$ -	\$ 300,000.00
0500.370000X000	Conditional Discharge Fee - Magistrate	Statutory court fee 100% distributed to the sixteen Offices of Solicitor for the operation of drug court programs. (SC Code §16-17-530(D) & §44-53-450(C))	\$ -	\$ 225,000.00	\$ -	\$ 225,000.00	\$ -	\$ 200,000.00	\$ -	\$ 200,000.00
0500.380000X000	Conditional Discharge Fee - Municipality	Statutory court fee 100% distributed to the sixteen Offices of Solicitor for the operation of drug court programs. (SC Code §16-17-530(D) & §44-53-450(C))	\$ -	\$ 175,000.00	\$ -	\$ 175,000.00	\$ -	\$ 175,000.00	\$ -	\$ 175,000.00
0500.500000X000	Criminal Domestic Violence Prosecutor	State appropriation 100% distributed to the sixteen Offices of Solicitor for Criminal Domestic Violence Prosecution. (Proviso 60.7, FY 22 Appropriations Act)	\$ 1,600,000.00	\$ -	\$ -	\$ 1,600,000.00	\$ 1,600,000.00	\$ -	\$ -	\$ 1,600,000.00

State Funded Program No.	State Funded Program Title	Description of State Funded Program	(Actual) General	(Actual) Other	(Actual) Federal	(Actual) Total	(Projected) General2	(Projected) Other	(Projected) Federal4	(Projected) Total
0500.550000X000	12th Judicial Circuit Drug Court	State appropriation 100% distributed to the 12th Circuit Solicitor's Office for the operation of a drug court program to benefit eligible Florence and Marion County residents.	\$ 150,000.00	\$ -	\$ -	\$ 150,000.00	\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
0500.660000X000	Traffic Education Program-Magistrates Court	Portion of statutory Traffic Education Program (TEP) application fees 100% distributed to the sixteen Offices of Solicitor. (SC Code §17-22-350)	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00
0500.670000X000	Traffic Education Program-Municipal Court	Portion of statutory Traffic Education Program (TEP) application fees 100% distributed to the sixteen Offices of Solicitor. (SC Code §17-22-350)	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00
0500.680000X000	Violent Crime Prosecution	State appropriation 100% distributed to the sixteen Offices of Solicitor for Violent Crime Prosecution. (Proviso 60.10, FY 22 Appropriations Act)	\$ 1,600,000.00	\$ -	\$ -	\$ 1,600,000.00	\$ 1,600,000.00	\$ -	\$ -	\$ 1,600,000.00
0500.690000X000	Caseload Equalization Funding	State appropriation 100% distributed to the sixteen Offices of Solicitor for Caseload Equalization. (Proviso 60.11, FY 22 Appropriations Act)	\$ 7,826,872.00	\$ -	\$ -	\$ 7,826,872.00	\$ 22,356,872.00	\$ -	\$ -	\$ 22,356,872.00
0500.800000X000	Victim's Assistance Program	State appropriation 100% distributed to the sixteen Offices of Solicitor for Victim/Witness Programs. (Proviso 60.8, FY 22 Appropriations Act)	\$ 132,703.00	\$ -	\$ -	\$ 132,703.00	\$ 132,703.00	\$ -	\$ -	\$ 132,703.00
0500.820000X000	Summary Court Domestic Violence Prosecution	State appropriation 100% distributed to the sixteen Offices of Solicitor. (Proviso 60.12, FY 22 Appropriations Act)	\$ 2,980,117.00	\$ -	\$ -	\$ 2,980,117.00	\$ 2,980,117.00	\$ -	\$ -	\$ 2,980,117.00
0501.010000.0000	Offices Of Circuit Solicitors	State appropriation 100% distributed to the sixteen Offices of Solicitor for office expenses including salaries (16 solicitors and 16 administrative professionals only) and operating expenses.	\$ 4,105,244.69	\$ -	\$ -	\$ 4,105,244.69	\$ 4,324,661.00	\$ -	\$ -	\$ 4,324,661.00
05NW.840000X000	Public Service Incentive Program	Unfunded/inactive program intended to provide law school student loan reimbursements to prosecutors and public defenders.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
05NW.850000X000	Intelligence Led Prosecution	Unfunded/inactive account.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
05NW.860000X000	Intake and Review	Non-recurring state appropriation 100% distributed to the sixteen Offices of Solicitor.distributed to Offices of Solicitor that establish an intake and analysis program. (Proviso 60.14, FY 22 Appropriations Act)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9500.050000.0000	State Employer Contributions	Fringe Benefits (Retirement and Health Insurance contributions) and other employer-paid expenses for SCCPC staff, the sixteen circuit solicitors and the sixteen state-funded administrative professionals in the Offices of Solicitor.	\$ 2,980,839.68	\$ -	\$ 39,992.00	\$ 3,020,831.68	\$ 3,055,936.08	\$ -	\$ 40,394.43	\$ 3,096,330.51
1005.050000X000	SC Center for Fathers and Families	Recurring state appropriation under the Community Services funding program 100% distributed to the SC Center for Fathers & Families (not affiliated with the SCCPC or Circuit Solicitors).	\$ 400,000.00	\$ -	\$ -	\$ 400,000.00	\$ 400,000.00	\$ -	\$ -	\$ 400,000.00



# 2023

## Legal Data

as submitted for the Accountability Report by:

### E210 - Prosecution Coordination Commission

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2023
1-5-40	State	Statute	Provides that the Secretary of State is to monitor positions on SCCPC's Commission.	Not related to agency deliverable		No Change
8-21-320	State	Statute	Provides that a portion of fees assessed on motions filed in common pleas and family courts (the first \$450,000 of fees collected) are to be used to fund drug court in the Third, Fourth, and Eleventh Judicial Circuits (funds are to pass through SCCPC)	Distribute funding to another entity		No Change
14-1-204 (B)(1)	State	Statute	Provides that a portion (4.37%) of \$50 filing fee paid for filing complaints or petitions in common pleas and family court to be distributed to SCCPC to be retained, expended, and carried forward (other distributions are 67.96% to Judicial Department; 11.30% to SCPPP; and 16.37% to SCCID - 14.56% to Defense of Indigents per capita and 1.81% to Division of Appellate Defense.	Not related to agency deliverable		No Change
14-1-212	State	Statute	Provides that a portion (18.50%) of \$25 surcharge imposed on all fines, forfeitures, escheatments, or other monetary penalties imposed on all misdemeanor traffic offenses or non-traffic violations are distributed to Solicitors (pass through SCCPC)	Distribute funding to another entity		No Change
14-1-213	State	Statute	\$150 surcharge on all drug convictions distributed to solicitors to be used only for drug courts (pass through SCCPC)	Distribute funding to another entity		No Change
16-1-130	State	Statute	Exempts diversion programs operated by SCCPC and Solicitors from statutory eligibility guidelines.	Not related to agency deliverable		No Change
16-17-530(D)	State	Statute	Provides that SCCPC is to apportion funds collected for conditional discharges of public disorderly conduct among the 16 judicial circuit Solicitors on a per capita basis equal to the population in that circuit compared to the population of the State as a whole based on the most recent official United States census, with funds for use solely for drug treatment court programs only.	Distribute funding to another entity		No Change
16-25-720	State	Statute	In addition to requiring the Solicitors to each create a Circuit Domestic Violence Fatality Review Committee, and addressing membership and process, requires SCCPC to develop protocols for use by those Committees and by coroners and others conducting autopsies of persons who either died from or were a victim of domestic violence prior to death.	Requires a service	Requires SCCPC to develop protocols for use by those Committees and by coroners and others conducting autopsies of persons who either died from or were a victim of domestic violence prior to death.	No Change
16-3-1430	State	Statute	Provides that SCCPC Executive Director or his designee is to serve on the Victim Services Coordinating Council.	Board, commission, or committee on which someone from our agency must/may serve		No Change

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2023
16-3-1525	State	Statute	While imposing obligations on prosecuting agencies to notify victims of bond and juvenile detention hearings, exempts SCCPC and the Solicitors' Offices from requirement that a victim must be notified before a defendant released from diversion programs administered by SCCPC or the Solicitor's Office.	Not related to agency deliverable		No Change
16-3-2050	State	Statute	Provides that a representative from SCCPC is to serve on the South Carolina Attorney General's interagency task force on the prevention of trafficking in persons.	Board, commission, or committee on which someone from our agency must/may serve		No Change
17-22-1120	State	Statute	Requires SCCPC to collect data on all programs administered by a circuit solicitor, SCCPC, or a court, which divert offenders from prosecution to an alternative program or treatment, to provide an annual report to the Sentencing Reform Oversight Committee, and to make the annual report available for public inspection.	Report our agency must/may provide		No Change
17-22-130	State	Statute	Provides for creation and retention of intervention records by the Solicitors; provision of information to SLED, and sharing of information with SCCPC for its compilation of annual reports.	Requires a service	Requires access to information for purpose of creating report.	No Change
17-22-30	State	Statute	Provides authority for the Solicitors to establish pre-trial intervention program, and requires SCCPC to oversee administrative procedures for such programs.	Requires a service	Requires SCCPC to oversee administrative procedures for such programs.	No Change
17-22-310	State	Statute	Provides authority for the Solicitors to establish traffic education programs, requires each program to include a community service and educational component, and requires SCCPC to oversee administrative procedures for such programs.	Requires a service	Requires SCCPC to oversee administrative procedures for TEP programs.	No Change
17-22-350(B) & (C)	State	Statute	Provides that Traffic Education Programs \$140 application fee for Summary Court level offenses - after 9.17% is paid to county government the balance is paid to treasurer and 6.74% distributed to solicitors per capita	Distribute funding to another entity		No Change
17-22-360	State	Statute	Requires that each Solicitor with a traffic education program submit an annual report to the SCCPC, who shall make the reports available for public inspection. Also provides that SCCPC may establish guidelines for the annual reports, in addition to those set out in statute.	Report our agency must/may provide		No Change
17-22-370	State	Statute	Requires the Solicitors to provide identifying information on all participants in the traffic education programs to SCCPC for use in determining eligibility for a traffic education program.	Requires a service	Requires Solicitors to provide information on TEP participants and SCCPC to use such in determining individuals' eligibility for participation in a TEP.	No Change
17-22-40	State	Statute	Creates the office of pretrial intervention coordinator within SCCPC to assist in establishing and maintaining the Solicitors' pre-trial intervention program, and requires that such be funded by an appropriation to SCCPC in the general appropriation act.	Requires a service	Requires creation of the office of pretrial intervention coordinator within SCCPC to assist in establishing and maintaining the Solicitors' pre-trial intervention program.	No Change

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2023
17-22-510	State	Statute	Provides authority for the Solicitors to establish alcohol education program, requires each program to include a community service and educational component, and requires SCCPC to oversee administrative procedures for such programs and consult with DAODAS before approving such.	Requires a service	Requires SCCPC to oversee administrative procedures for AEP programs and consult with DAODAS before approving such.	No Change
17-22-530	State	Statute	Provides for disposition of cases of successful and unsuccessful completion of an alcohol education program, and retention of records by SCCPC to ensure that a person does not benefit from the provisions of this article more than once.	Requires a service	Requires SCCPC to retain records to ensure that a person does not participate in an AEP more than once.	No Change
17-22-560	State	Statute	Requires the Solicitors to provide identifying information on all participants in the alcohol education programs to SCCPC for use in determining eligibility for an alcohol education program.	Requires a service	Requires Solicitors to provide information on AEP participants and SCCPC to use such in determining individuals' eligibility for participation in an AEP.	No Change
1-7-910	State	Statute	Creates SCCPC.	Not related to agency deliverable		No Change
1-7-920	State	Statute	Sets out the Commission membership for SCCPC.	Not related to agency deliverable		No Change
1-7-930	State	Statute	Sets out process of filling vacancies on SCCPC Commission.	Not related to agency deliverable		No Change
1-7-940	State	Statute	Outlines the duties of SCCPC: (1) coordinate all administrative functions of the Solicitors' offices and any affiliate services; (2) submit the budgets of the Solicitors and their affiliate services to the General Assembly; (3) encourage and develop legal education programs and training programs for solicitors and their affiliate services, organize and provide seminars to help increase the effectiveness and efficiency of the prosecution of criminal cases in this State, act as a clearinghouse and distribution source for publications involving solicitors and their affiliate services, and provide legal updates on matters of law affecting prosecution of criminal cases; and (4) provide blank indictments for the Solicitors.	Requires a service	Requires SCCPC to (1) coordinate all administrative functions of the Solicitors' offices and any affiliate services; (2) submit the budgets of the Solicitors and their affiliate services to the General Assembly; (3) encourage and develop legal education programs and training programs for solicitors and their affiliate services, organize and provide seminars to help increase the effectiveness and efficiency of the prosecution of criminal cases in this State, act as a clearinghouse and distribution source for publications involving solicitors and their affiliate services, and provide legal updates on matters of law affecting prosecution of criminal cases; and (4) provide blank indictments for the Solicitors.	No Change
1-7-950	State	Statute	Provides process for electing Chair and any other officers and determining quorum for SCCPC Commission	Not related to agency deliverable		No Change
1-7-960	State	Statute	Provides for the hiring of an Executive Director and other staff as needed.	Not related to agency deliverable		No Change

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2023
1-7-970	State	Statute	Provides that members of SCCPC Commission shall serve without pay, but are allowed expenses and Executive Director to approve any vouchers for such to be paid out of appropriations for SCCPC operating expenses.	Not related to agency deliverable		No Change
1-7-980	State	Statute	Provides that SCCPC operating funds must be derived from the per capita funding for State services for Solicitors based upon a formula to be determined by the Commission.	Not related to agency deliverable		No Change
1-7-990	State	Statute	Provides that SCCPC may promulgate regulations necessary to perform its required duties.	Not related to agency deliverable		No Change
43-35-310	State	Statute	Provides that SCCPC Executive Director or his designee is to serve on the Adult Protection Coordinating Council.	Board, commission, or committee on which someone from our agency must/may serve		No Change
44-53-450(C)	State	Statute	Provides that conditional discharge fees (\$350 in General Sessions Court and \$150 in summary court) are to be distributed to solicitors per capita to be used only for drug courts (pass through SCCPC)	Distribute funding to another entity		No Change
8-11-260	State	Statute	Provides that SCCPC employees are exempt from Article 3, Chapter 11, Title 8 (personnel administration and grievance procedure).	Not related to agency deliverable		No Change
8-13-770	State	Statute	Provides that members of the General Assembly are allowed to serve on SCCPC Commission.	Not related to agency deliverable		No Change
8-17-370	State	Statute	Provides that SCCPC employees are exempt from Article 5, Chapter 17, Title 8 (State employee grievance procedure).	Not related to agency deliverable		No Change
S.C. Constitution Article V, Section 24	State	Constitution	Provides for, among other things, the office and election of the 16 Circuit Solicitors, their term of office, gives the General Assembly the authority to establish the requirements for the office of Solicitor, and designates the Attorney General as the chief prosecuting office of the state with the authority to supervise the prosecution of all criminal cases in courts of record.	Not related to agency deliverable		No Change
Proviso 59.10	State	FY23-24 Proviso	Provides that, if funds in the South Carolina Victims' Compensation Fund exceed the amount required to operate the State Office of Victims Assistance and pay claims of crime victims, the first \$650,000 of such excess must be used for Victim/Witness programs by distribution to Judicial Circuits based on a formula and criteria developed by the policy committee.	Not related to agency deliverable		No Change
Proviso 60.1	State	FY23-24 Proviso	Provides for the salary of Solicitors (not less than a full-time circuit court judge) to be paid from pass-through funding appropriated to the SCCPC.	Distribute funding to another entity		No Change
Proviso 60.2	State	FY23-24 Proviso	Provides for a \$1,000 monthly expense allowance for each Circuit Solicitor to be paid from pass-through funding appropriated to the SCCPC.	Distribute funding to another entity		No Change
Proviso 60.3	State	FY23-24 Proviso	Provides for the apportionment of Judicial Circuits (16) State Support among the circuits to be paid from pass-through funding appropriated to the SCCPC.	Distribute funding to another entity		No Change

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2023
Proviso 60.4	State	FY23-24 Proviso	Authorizes the Offices of Solicitor and the Commission on Prosecution Coordination to carry forward unexpended balances for the operation of the solicitors office relating to operational expenses.	Not related to agency deliverable		No Change
Proviso 60.5	State	FY23-24 Proviso	Provides that amounts appropriated by the General Assembly for solicitors' offices shall be in addition to any amounts presently being provided by the county for these services and may not be used to supplant funding already allocated for such services without any additional charges, and requires the Solicitors to notify the Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee if a county reduces the amount of support provided to the solicitors office below the level provided in the prior fiscal year.	Not related to agency deliverable		No Change
Proviso 60.6	State	FY23-24 Proviso	Provides that when funds are available, amounts appropriated and authorized in Part IA, Section 60 for Solicitors Victim/Witness Assistance Programs shall be apportioned among the circuits and sets out the manner of apportionment. Such funding shall be distributed from pass-through funding appropriated to the SCCPC.	Distribute funding to another entity		No Change
Proviso 60.7	State	FY23-24 Proviso	Provides that the amount appropriated for criminal domestic violence prosecution shall be apportioned among the circuits on a pro-rata basis. Such funding shall be distributed from pass-through funding appropriated to the SCCPC. Also requires SCCPC to collect and retain non-privileged information and data regarding criminal domestic violence prosecution and provide the General Assembly with an annual report. (This proviso is included twice in the Laws Chart because it imposes two deliverables - it is here for the deliverable of disbursing funds to the Solicitors' Offices.)	Distribute funding to another entity		No Change
Proviso 60.8	State	FY23-24 Proviso	Provides that amounts appropriated for Victim/Witness Programs must be apportioned among the circuits equally from pass-through funding appropriated to the SCCPC; requires that such funds must be used only for the purpose of establishing a Victim/Witness Program; sets out minimum services to be provided by a Victim/Witness Program; provides that the amounts appropriated by the General Assembly for solicitors offices shall be in addition to any amounts presently being provided by the county for these services and may not be used to supplant funding already allocated for such services; provides that any reduction by any county in funding for victim assistance programs in solicitors offices shall result in a corresponding decrease of state funds provided to the solicitors office in that county for victim assistance services; and requires that each Solicitor submit an annual financial and programmatic report describing the use of these funds to the Governor, the Attorney General, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee.	Distribute funding to another entity		No Change

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2023
Proviso 60.9	State	FY23-24 Proviso	Provides that amounts appropriated for driving under the influence prosecution shall be apportioned among the circuits on a pro-rata basis from pass-through funding appropriated to the SCCPC; and requires SCCPC to collect and retain non-privileged information and data regarding driving under the influence prosecution and provide the General Assembly with an annual report.	Distribute funding to another entity		No Change
Proviso 60.10	State	FY23-24 Proviso	Provides that amounts appropriated for violent crime prosecution shall be apportioned among the circuits on a pro-rata basis	Distribute funding to another entity		No Change
Proviso 60.11	State	FY23-24 Proviso	Provides for the distribution of Solicitor caseload equalization funding to be paid from pass-through funding appropriated to the SCCPC.	Distribute funding to another entity		No Change
Proviso 60.12	State	FY23-24 Proviso	Provides for the distribution of summary court domestic violence prosecution funding to be paid from pass-through funding appropriated to the SCCPC.	Distribute funding to another entity		No Change
Proviso 60.13	State	FY22-23 Proviso	Provides that any funds appropriated for Intake and Analysis Programs shall be distributed equally among the circuits that establish, maintain, and report information regarding their programs.	Distribute funding to another entity	Deleted in FY23-24	No Change
Proviso 60.14	State	FY23-24 Proviso	Provides that funds appropriated and distributed to the Circuit Solicitors for drug court funding shall be used for the operation of diversion programs and/or drug courts.	Distribute funding to another entity		No Change
Proviso 60.15	State	FY23-24 Proviso	Provides that any funds appropriated for Solicitor Technology Equipment and Software shall be distributed equally among the Circuit Solicitors and requires each circuit to submit a report to the SCCPC, which the SCCPC must compile and transmit to the Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee.	Distribute funding to another entity	Amended to change the due date of the required report to December 31, 2023.	Amended
Proviso 67.6	State	FY23-24 Proviso	Provides for the distribution of funding for juvenile arbitration programs to all solicitors and for a community advocacy program in the First Judicial Circuit to be paid from pass-through funding appropriated to SCDJJ.	Not related to agency deliverable		No Change
Proviso 117.59	State	FY23-24 Proviso	Provides that hiring salaries and salary increases for the agency heads of SCCPC and SCCID shall be subject to all provisions related to agency heads covered by the Agency Head Salary Commission.	Not related to agency deliverable		No Change
Proviso 117.60	State	FY23-24 Proviso	Creates the Prosecutors and Defenders Public Service Incentive Program, which allows up to \$5,000 reimbursement per year (not to exceed \$40,000 total) for law school student loan payments based upon years of service and student loan. Also provides that the Prosecutors and Defenders Public Service Incentive Program, when funded, be administered by SCCPC and imposes reporting obligations in regard to the Program.*This program is not currently funded.	Requires a service	Requires SCCPC to administer loan repayment program and distribute funding to qualified individuals (program not currently funded by General Assembly).	No Change

Law number	Jurisdiction	Type	Description	Purpose the law serves:	Notes:	Changes made during FY2023
Proviso 117.101	State	FY23-24 Proviso	Requires SCCPC and SCCID to provide detailed expenditure reports and associated revenue streams for each individual circuit, revenue streams shall include, but not be limited to, state funds, local funds, federal funds, and also nongovernmental sources of funds, by no later than September first, on the prior fiscal year, to the appropriate commission, and then provide the Chairman of the House Ways and Means Committee and Chairman of the Senate Finance Committee with a combined report by September fifteenth of the current fiscal year.	Report our agency must/may provide	Renewed proviso. Previously FY22-23 Proviso 117.102.	Amended Proviso Number Only
Proviso 117.110	State	FY23-24 Proviso	Reauthorizes Sentencing Reform Oversight and refers to diversion program progress reports SCCPC is required to submit by Art. 11, Ch. 22, Title 17 of the South Carolina Code.	Report our agency may/must provide		No Change
Proviso 117.170	State	FY23-24 Proviso	Provides funding for retention and recruitment of assistant solicitor personnel and imposes reporting duties on SCCPC.	Report our agency may/must provide	New proviso	Added



# 2023

## Services Data

as submitted for the Accountability Report by:

### E210 – Prosecution Coordination Commission

Description of Service	Description of Direct Customer	Customer Name	Others Impacted by Service	Division or major organizational unit providing the service.	Description of division or major organizational unit providing the service.	Primary negative impact if service not provided.	Changes made to services during FY 2023	Summary of changes to services
Administrative support for the Offices of Solicitor	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the administrative services of the Offices of Solicitor.	The following statutorily required services would not be performed: distribution of state funds to the Offices of Solicitor; Human Resources services for state-funded FTEs in the Offices of Solicitor; centralized coordination of statewide reporting requirements and collaborative efforts; submission of circuit solicitors' budget plans and requests to the General Assembly.	No Change	
Training and continuing education for Circuit Solicitors, prosecutors and staff	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration (Educational Services)	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the programmatic services of the Offices of Solicitor.	Continuing education and training for prosecution staff in South Carolina would suffer.	No Change	
Provision of technical assistance to Circuit Solicitors, prosecution and staff	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration (Educational Services)	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the programmatic services of the Offices of Solicitor through the provision of legal and other assistance.	Proper application of statutory and case law in the prosecution of cases in South Carolina would suffer.	No Change	
Coordination of and assistance with tools, procedures, training, education, and reporting for statewide diversion programs and victim advocacy services	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration (Educational Services)	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance diversion programs and victim advocacy services within the Offices of Solicitor.	The continuing education and training for, proper application of statutory and case law by, and reporting requirements of diversion and victim advocate/witness staff in South Carolina would suffer.	No Change	
Training and continuing education for non-Solicitor prosecutors, law enforcement, and others in the criminal justice system	Local or state-level prosecutors, law enforcement officers and other attorneys and staff involved in the prosecution of criminal cases that do not work in the Offices of Circuit Solicitor	State and local government agencies		Administration (Educational Services)	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the programmatic services of state and local criminal justice agencies outside of the Offices of Solicitor.	Continuing education and training for prosecution staff and law enforcement officers in South Carolina outside the Offices of Solicitor would suffer.	No Change	
Preparing and distributing information on changes to or interpretation of the law to Circuit Solicitors, prosecutors and staff	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration (Educational Services)	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the programmatic services of the Offices of Solicitor	Awareness and application of changes to statutory and case law in the prosecution of cases in South Carolina would suffer.	No Change	
Sharing information on changes to or interpretation of the law to law enforcement	Local or state-level law enforcement officers involved in the prosecution of criminal cases	State and local government agencies		Administration (Educational Services)	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the programmatic services of state and local criminal justice agencies outside of the Offices of Solicitor.	Awareness and application of changes to statutory and case law in the investigation and preparation of cases in South Carolina would suffer.	No Change	
Hire, support (through adequate training, human resources, and career development support), and maintain appropriate staffing (both in numbers & experience) to accomplish the responsibilities and goals of the Commission on Prosecution Coordination	Agency employees and commission members	SCCPC staff and commission members		Administration	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support to provide operational support for the Commission on Prosecution Coordination in accordance with its mission.	Without staff, the agency would be non-operational and its mission and responsibilities would not be accomplished.	No Change	

Description of Service	Description of Direct Customer	Customer Name	Others Impacted by Service	Division or major organizational unit providing the service.	Description of division or major organizational unit providing the service.	Primary negative impact if service not provided.	Changes made to services during FY 2023	Summary of changes to services
Information, documentation, analysis, legislative assistance, and program development assistance outside the Offices of Solicitor and Commission on Prosecution Coordination	Lawmakers and criminal justice partners involved with the criminal justice system	General Assembly	State and local agencies; Judicial Branch; General Public	Administration	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including responding to inquiries and requests for assistance.	Access to statewide prosecution information would be limited	No Change	
Current Services: Manual collection of data from multiple sources, which are manually transferred and organized into formatted spreadsheets for the distribution and study of reports. Proposed Services: To the extent sufficient resources are made available (funding, authority, etc.), develop a technology plan for Circuit Solicitors for coordinated technology and data security services and real-time data interface for automatic accurate information collection for the distribution and study of reports.	Lawmakers	General Assembly	Offices of Solicitor; Judicial Branch; General Public	Administration	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including the collection and statewide reporting of circuit solicitor data.	Statutory reporting requirements would not be met.	No Change	
Gather and provide information, collaborate with criminal justice partners, and assist with the development and implementation of initiatives by serving on the Victim Services Coordinating Council.	Criminal justice partners from other state agencies and the community	Victim Services Coordinating Council members	Offices of Solicitor; General Public	Administration	The executive director of the SCCPC serves on Victim Services Coordinating Council.	Information shared among criminal justice partners and collaboration for solutions to issues affecting victims of crime would be hindered.	No Change	
Gather and provide information, collaborate with criminal justice partners, and assist with the development and implementation of initiatives by serving on the Adult Protection Coordinating Council.	Criminal justice partners from other state agencies and the community	Adult Protection Coordinating Council members	Offices of Solicitor; General Public	Administration	The executive director of the SCCPC serves on Adult Protection Coordinating Council.	Information shared among criminal justice partners and collaboration for solutions to issues affecting impaired adult victims of crime would be hindered.	No Change	
Collaborate with criminal justice partners to develop protocols and assist with the development and implementation of initiatives by assisting the Domestic Violence Advisory Committee	Criminal justice partners that serve on local Domestic Violence Fatality Review Committees	Domestic Violence Fatality Review Committees	Domestic Violence Advisory Committee members; Offices of Solicitor; General Public	Administration	The SCCPC provides assistance for the Domestic Violence Advisory Committee	Local Domestic Violence Fatality Review Committees would not have guidance on how to operate their local committee and what work to accomplish.	No Change	
Gather and provide information, collaborate with criminal justice partners, and assist with the development and implementation of initiatives by serving on the Impaired Driving Prevention Council.	Criminal justice partners from other state agencies and the community	Impaired Driving Prevention Council members	Domestic Violence Advisory Committee members; Offices of Solicitor; General Public	Administration	The SCCPC serves on the Impaired Driving Prevention Council	Information shared among criminal justice partners and collaboration for solutions to issues involving DUI and drug-impaired criminal offenses would be hindered.	No Change	
Provide legal assistance to the Offices of Solicitor on the prosecution and management of criminal cases.	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including legal assistance for the Offices of Solicitor to support the prosecution and management of criminal cases statewide in a manner that promotes justice.	The legal assistance and resources available for the Offices of Solicitor would be hindered.	No Change	
Provide legal assistance and administrative support to the Offices of Solicitor on the operation of diversion programs, the collection and reporting of participation data, and the development of success measures	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance the operation of diversion programs in each circuit.	The legal assistance, resources, and guidance available for diversion staff in the Offices of Solicitor would be hindered.	No Change	

Description of Service	Description of Direct Customer	Customer Name	Others Impacted by Service	Division or major organizational unit providing the service.	Description of division or major organizational unit providing the service.	Primary negative impact if service not provided.	Changes made to services during FY2023	Summary of changes to services
Provide legal assistance and administrative support to the Offices of Solicitor on advocacy efforts for victims of crimes.	The sixteen (16) judicial circuit solicitors and their staff	Offices of Solicitor		Administration	The SCCPC is a small single-unit agency that performs multiple tasks and functions, including services to support and enhance victim advocacy services in the Offices of Solicitor.	The legal assistance, resources, and guidance available for victim/witness advocated in the Offices of Solicitor would be hindered.	No Change	

# 2023

## Partnerships Data

as submitted for the Accountability Report by:

### E210 - Prosecution Coordination Commission

Type of Partner Entity	Name of Partner Entity	Description of Partnership	Change to the partnership during the past fiscal year
State Government	Attorney General's Office	SCCPC works closely with the Attorney General's Office on identifying legal issues of concern to the criminal justice system in general and the prosecution specifically so that the issues may be addressed legislatively, through the judicial process, through training, and/or by the dissemination of information. Solicitors work with the Attorney General's Office on a variety of matters: appeals, post-conviction relief, legislative initiatives, and training.	No Change
Local Government	Local Law Enforcement Agencies	SCCPC provides some training to local law enforcement on issues impacting criminal justice, including lawful means of collecting evidence, the preservation of evidence, and disclosure obligations. In addition, Solicitors prosecute cases made by local law enforcement agencies and work extensively with them (Municipal Police Departments and County Sheriffs Departments).	No Change
State Government	S.C. Commission on Indigent Defense	SCCPC works with SCCID on issues of mutual interest, including legislation related to criminal procedure and law. Solicitors work with Public Defenders on a daily basis in order to move cases through the court system.	No Change
State Government	S.C. Criminal Justice Academy	SCCPC communicates with SCCJA about changes in or interpretation of the law on which law enforcement officers need to be trained, as well as general topics for training. SCCPC shares, when appropriate, training materials or legal updates with the SCCJA. In addition, SCCPC involves SCCJA in some of its trainings conducted for staff of the Offices of Solicitor.	No Change
State Government	S.C. Department of Disabilities and Special Needs	SCCPC works closely with DDSN on providing information to the Solicitors and conducting trainings on the competency and other intellectual disability issues. In addition, the Solicitors Offices rely on DDSN for a variety of services in assessing defendants who are intellectually disabled.	No Change
State Government	S.C. Department of Juvenile Justice	SCCPC works with DJJ on on issues of mutual interest, including legislation related to juvenile justice. Assistant Solicitors in Family Court work closely with employees of DJJ on every case that is handled in Family Court.	No Change
State Government	S.C. Department of Mental Health	SCCPC works closely with DMH on providing information to the Solicitors and conducting trainings on the commitment process, competency issues, sanity, and other mental health issues. In addition, the Solicitors Offices rely on DMH for a variety of services in assessing defendants as criminal cases are processed and in establishing Mental Health Courts.	No Change
State Government	S.C. Department of Public Safety	The Traffic Safety Resource Prosecutor (TSRP) works closely with the Department of Public Safety, which funds the TSRP grant, on a range of issues. In addition, Solicitors prosecute cases made by the S.C. Highway Patrol and the S.C. Transport Police.	No Change
State Government	S.C. General Assembly	SCCPC works with the General Assembly on legislation (including budget requests through the annual General Appropriations Act), study committees, and inquiries.	No Change
State Government	S.C. Judicial Department	SCCPC works closely with Court Administration on changes to court forms necessitated by law changes (legislative or other), dissemination of information about law changes, and some trainings for summary court judges. SCCPC also responds to inquiries from Court Administration about the impact of legislation or appellate decision. In addition, the S.C. Judicial Department determines how many Circuit Court Judges and Family Court Judges are assigned to hold court and how often they are assigned, and the Solicitors work with the Judicial Department on how many weeks of court are needed for each county. The Judicial Department collects statistics on the number of cases that are filed and disposed of; those statistics are reported to the Solicitors and, upon request, shared with SCCPC.	No Change

Type of Partner Entity	Name of Partner Entity	Description of Partnership	Change to the partnership during the past fiscal year
State Government	SLED	SCCPC works closely with SLED on a number of matters, including diversion program databases, issues related to the processing of expungements, legal issues, forensic issues that need to be addressed by or shared with prosecutors, and training. Solicitors work with the State Law Enforcement Division on a daily basis (SLED conducts forensic analysis on numerous cases, it brings charges against individuals, and provides assistance to local law enforcement who also bring charges against individuals).	No Change
Non-Governmental Organization	Various Non-Profit Victim Advocacy Organizations	SCCPC works with various non-profit victim advocacy groups on common interest issues, including the review of legislation impacting victims and training.	No Change

# 2023

## Reports Data

as submitted for the Accountability Report by:

### E210 - Prosecution Coordination Commission

Report Name	Law Number (if applicable)	Summary of information requested in the report	Date of most recent submission DURING the past fiscal year	Reporting Frequency	Type of entity/entities	Method to access the report	Direct access hyperlink or agency contact (if not provided to LSA for posting online)	Changes to this report during the past fiscal year	Explanation why a report wasn't submitted
Agency Accountability Report	§1-1-810; Proviso 117.29, 2023 SC Appropriations Act	The report "must contain the agency's or department's mission, objectives to accomplish the mission, and performance measures that show the degree to which objectives are being met." Agencies must "identify key program area descriptions and expenditures and link these to key financial and performance results measures."	September-23	Annually	Legislative entity or entities	Provided to LSA for posting online	<a href="https://www.sestatehouse.gov/reports/aar2022/aar2022.php">https://www.sestatehouse.gov/reports/aar2022/aar2022.php</a>	No Change	
Budget Plans	Title 11, Chapter 11, S.C. Code of Laws	Budget plans and requests for the Governor's and General Assembly's funding consideration in the Annual Appropriations Act.	September-22	Annually	Governor or Lt. Governor AND Legislative entity or entities AND South Carolina state agency or agencies	Available on another website	<a href="https://www.admin.sc.gov/budget/budgetrequests">https://www.admin.sc.gov/budget/budgetrequests</a>	No Change	
Court Fines and Fees Report	Proviso 117.70, 2023 SC Appropriations Act	Report of agency revenue from court fines and fees	September-22	Annually	Legislative entity or entities	Provided to LSA for posting online	Provided to LSA for posting; also available on agency website: <a href="https://scprosecutors.sc.gov/reporting">https://scprosecutors.sc.gov/reporting</a>	No Change	
Comptroller General - GAAP Contact Form (1.00 Package)		Analysis and recognition of receivables and deferred revenue in connection with grant awards and contributions in accordance with Governmental Accounting Standards Board (GASB) Generally Accepted Accounting Principles (GAAP).	September-22	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove <a href="mailto:jdove@cpc.sc.gov">jdove@cpc.sc.gov</a>	No Change	
Comptroller General - GAAP Master Reporting Package Checklist (2.00 Package)		Checklist report of the agency's required package forms in compliance with Governmental Accounting Standards Board (GASB) Generally Accepted Accounting Principles (GAAP).	July-22	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove <a href="mailto:jdove@cpc.sc.gov">jdove@cpc.sc.gov</a>	No Change	
Comptroller General - GAAP Subsequent Events Package (2.01 Package)		Reports the information necessary to inform the Comptroller General's Office of events or information obtained subsequent to submission of the Master Reporting Package Checklist and the other Year-end Reporting Packages which impacts the accuracy of the information provided.	October-22	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove <a href="mailto:jdove@cpc.sc.gov">jdove@cpc.sc.gov</a>	No Change	
Comptroller General - GAAP Grants and Contribution Revenue Reporting (3.03 Package)		Analysis and recognition of receivables and deferred revenue in connection with grant awards and contributions in accordance with Governmental Accounting Standards Board (GASB) Generally Accepted Accounting Principles (GAAP).	September-22	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove <a href="mailto:jdove@cpc.sc.gov">jdove@cpc.sc.gov</a>	No Change	
Comptroller General - GAAP Capital Assets (3.08 Package)		Certification of the accuracy of information reported in SCEIS and collection of capital assets information which is not captured in the ASSET module or the SCEIS General Ledger. The report is made in compliance with Governmental Accounting Standards Board (GASB) Generally Accepted Accounting Principles (GAAP).	September-22	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove <a href="mailto:jdove@cpc.sc.gov">jdove@cpc.sc.gov</a>	No Change	

Report Name	Law Number (if applicable)	Summary of information requested in the report	Date of most recent submission DURING the past fiscal year	Reporting Frequency	Type of entity/entities	Method to access the report	Direct access hyperlink or agency contact (if not provided to LSA for posting online)	Changes to this report during the past fiscal year	Explanation why a report wasn't submitted
Comptroller General - GAAP Operating Lease (3.09 Package)		Disclosure non-cancelable operating leases and their terms required pursuant to Governmental Accounting Standards Board (GASB) Generally Accepted Accounting Principles (GAAP).	July-22	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove jdove@cpc.sc.gov	No Change	
Comptroller General - GAAP Accounts Payable Reporting Forms (Package 3.12)		Provides information relating to payments made in the current fiscal year for accounts payable in the previous fiscal year.	August-23	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove jdove@cpc.sc.gov	No Change	
Comptroller General - GAAP Litigation Reporting Forms (Package 3.13)		Provides information relating to situations arising or changing during the year and subsequent to year-end where the agency has consulted private attorneys for legal advice or representation.	July-22	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove jdove@cpc.sc.gov	No Change	
Comptroller General - GAAP Fund Classification (Package 3.20)		Report the agency's GAAP reporting contacts to establish communication leads between the Comptroller General's ACFR team and our agency concerning important year-end closing dates, GASB accounting pronouncements, and other relevant information.	August-22	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove jdove@cpc.sc.gov	No Change	
Dept. of Admin. Office of Executive Policy and Programs, Division of Small and Minority Business Contracting & Certification - Minority Business Enterprise (MBE) Progress Report	SC Code §11-35-5240	Quarterly spending with small and minority businesses	July-22	Quarterly	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove jdove@cpc.sc.gov	No Change	
Dept. of Admin. Office of Executive Policy and Programs, Division of Small and Minority Business Contracting & Certification - Minority Business Enterprise (MBE) Utilization Plan	SC Code §11-35-5240	Goal of spending with small and minority businesses		Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove jdove@cpc.sc.gov	No Change	A new agency Finance Director was hired upon the retirement of the previous Finance Manager and did not have knowledge of this report.
Dept. of Admin. Office of Technology and Information Services, Division of Information Security - Information Security and Privacy Survey	Proviso 117.104, 2023 SC Appropriations Act, Part 1B	Survey is used to help provide a better understanding of the progress made in the implementation of statewide security initiatives and policies	September-23	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency contact: Seth Connor sconnor@cpc.sc.gov	No Change	
Dept. of Admin. Office of Technology and Information Services - IT Data Collection & Planning	Proviso 117.104, 2023 SC Appropriations Act, Part 1B	Plan includes the IT objectives of the agency, an inventory of the agency's IT, performance measures used for implementing IT objectives, how the development of IT coordinates with other governmental entities, any IT budget plans for the coming fiscal year, and the need for appropriations for IT.	August-22	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency contact: Seth Connor sconnor@cpc.sc.gov	No Change	
State Fiscal Accountability Authority, Division of Procurement Services - Quarterly Procurement Reports - Audit & Certification agency Quarterly Reporting	SC Code §11-35-2440	Quarterly spending	June-23	Quarterly	South Carolina state agency or agencies	Available on another website	Agency Contact: Tina Thompson tinathompson@cpc.sc.gov	No Change	
Office of the State Auditor Annual Review		Review of agency financial, personnel and administrative management procedures	April-23	Annually	South Carolina state agency or agencies	Available on another website	Agency Contact: Janise Dove jdove@cpc.sc.gov	No Change	



Report Name	Law Number (if applicable)	Summary of information requested in the report	Date of most recent submission DURING the past fiscal year	Reporting Frequency	Type of entity/entities	Method to access the report	Direct access hyperlink or agency contact (if not provided to LSA for posting online)	Changes to this report during the past fiscal year	Explanation why a report wasn't submitted
House Legislative Oversight Committee Annual Request for Information		Information as requested relating in any way to the services or activities of the agency or the Offices of Solicitor	December-22	Annually	Legislative entity or entities	Electronic copy available upon request	Agency Contact: Lisa Catalanotto lisacatalanotto@cpc.sc.gov	Add	
Dept. of Public Safety (SCDPS) Office of Highway Safety and Justice Programs (OHSJP) - Traffic Safety Resource Prosecutor program funding Request for Payment Form	2 CFR 200(F)	National Highway Traffic Safety Administration (NHTSA) required report of quarterly spending and requests for reimbursement.	June-23	Quarterly	South Carolina state agency or agencies	Electronic copy available upon request	Agency Contact: Janise Dove jdove@cpc.sc.gov	No Change	
South Carolina Department of Public Safety Office of Highway Safety and Justice Programs Coronavirus Emergency Supplemental Funding (CESF) Program Quarterly Progress Reports		SC Department of Public Safety required annual progress report of grant-funded COVID relief awards.	January-23	Annually	South Carolina state agency or agencies	Electronic copy available upon request	Agency contact: Andrea Sancho-Baker asancho-baker@cpc.sc.gov	Remove	
U.S. Dept. of Justice JustGrants System - Federal Grants Semi-Annual Programmatic Progress Reports	8 U.S.C. § 1373	Department of Justice (DOJ) Office of Justice Programs (OJP) Bureau of Justice Assistance (BJA) required progress report of grant-funded programs with program performance measures and narrative.	July-23	Twice a year	Entity within federal government	Electronic copy available upon request	Agency contact: Andrea Sancho-Baker asancho-baker@cpc.sc.gov	No Change	
U.S. Dept. of Justice JustGrants System - SF-425 Federal Grants Financial Reports	8 U.S.C. § 1373	Department of Justice (DOJ) Office of Justice Programs (OJP) Bureau of Justice Assistance (BJA) required financial quarterly report	July-23	Quarterly	Entity within federal government	Electronic copy available upon request	Agency Contact: Janise Dove jdove@cpc.sc.gov	No Change	
John R. Justice Assistance Federal Grant Programmatic Reports	8 U.S.C. § 1373	Department of Justice (DOJ) Office of Justice Programs (OJP) Bureau of Justice Assistance (BJA) required updates of grant-funded programs.	July-23	Quarterly	Entity within federal government	Electronic copy available upon request	Agency contact: Andrea Sancho-Baker asancho-baker@cpc.sc.gov	Remove	
U.S. Dept. of Justice JustGrants System - Performance Management Tool	8 U.S.C. § 1373	Department of Justice (DOJ) Office of Justice Programs (OJP) Bureau of Justice Assistance (BJA) required data measuring the results of activities funded by federal grants	July-23	Quarterly	Entity within federal government	Electronic copy available upon request	Agency contact: Andrea Sancho-Baker asancho-baker@cpc.sc.gov	Remove	
Organizations Receiving State Appropriations Report	Proviso 117.21, 2023 SC Appropriations Act, Part 1B	Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization a plan of how the state funds will be spent and how the expenditures will provide a public benefit. After receiving the funds, non-profit organizations shall provide quarterly spending updates. Information collected is submitted by the agency.	September-23	Annually	Legislative entity or entities AND South Carolina state agency or agencies	Provided to LSA for posting online	<a href="https://www.scstatehouse.gov/reports/reports.php">https://www.scstatehouse.gov/reports/reports.php</a>	Add	
Senate Oversight Committee Restructuring Report and Cost Savings Plan		Agency restructuring recommendations. Now integrated in the Annual Accountability Report	September-22	Annually	Legislative entity or entities	Provided to LSA for posting online	Provided to LSA and EBO for posting; also available on agency website (as part of the annual accountability report): <a href="https://scprosecutors.sc.gov/reporting">https://scprosecutors.sc.gov/reporting</a>	No Change	

Report Name	Law Number (if applicable)	Summary of information requested in the report	Date of most recent submission DURING the past fiscal year	Reporting Frequency	Type of entity/entities	Method to access the report	Direct access hyperlink or agency contact (if not provided to LSA for posting online)	Changes to this report during the past fiscal year	Explanation why a report wasn't submitted
Diversion & Treatment Court Programmatic Reports Includes: - Adult Diversion Programs - Adult Treatment Courts - Juvenile Arbitration & Diversion Programs - Juvenile Treatment Courts	§17-22-1120	Report of the number of individuals who apply for a diversion program, begin a diversion program, successfully complete a diversion program within a twelve-month period, are actively participating in a diversion program but have not yet completed a program, and failed to complete a program. The report also includes the number of individuals with fees fully or partially waived for indigence. (Omnibus Crime Reduction and Sentencing Reform Act of 2010)	May-23	Annually	Legislative entity or entities	Available on agency's website	<a href="https://scprosecutors.sc.gov/reporting">https://scprosecutors.sc.gov/reporting</a>	No Change	
Domestic Violence Dispositions Report	Proviso 60.7, 2023 SC Appropriations Act, Part 1B	For criminal domestic charges in each judicial circuit, the number of dispositions, types of dispositions, and county in which the disposition took place.	August-22	Annually	Legislative entity or entities	Provided to LSA for posting online	Provided to LSA for posting; also available on agency website: <a href="https://scprosecutors.sc.gov/reporting">https://scprosecutors.sc.gov/reporting</a>	No Change	
Driving Under the Influence (DUI) Dispositions Report	Proviso 60.9, 2023 SC Appropriations Act, Part 1B	For driving under the influence charges in each judicial circuit, the number of dispositions, types of dispositions, and county in which the disposition took place.	August-22	Annually	Legislative entity or entities	Provided to LSA for posting online	Provided to LSA for posting; also available on agency website: <a href="https://scprosecutors.com/reports/">https://scprosecutors.com/reports/</a>	No Change	
Pending Warrants Report (General Sessions)	Proviso 117.170, 2023 SC Appropriations Act, Part 1B	Report on the number of pending General Sessions warrants.	July-23	Twice a year	Governor or Lt. Governor AND Legislative entity or entities AND South Carolina state agency or agencies	Provided to LSA for posting online	Provided to LSA for posting; also available on agency website: <a href="https://scprosecutors.com/reports/">https://scprosecutors.com/reports/</a>	Add	
Revenue and Expenditures Report	Proviso 117.101, 2023 SC Appropriations Act, Part 1B	Detailed expenditure reports and associated revenue streams for each judicial circuit. Revenue streams shall include, but not be limited to, state funds, local funds, federal funds, and also non-governmental sources of funds.	September-22	Annually	Legislative entity or entities	Provided to LSA for posting online	Provided to LSA for posting; also available on agency website: <a href="https://scprosecutors.sc.gov/reporting">https://scprosecutors.sc.gov/reporting</a>	No Change	
Office of the Attorney General Department of Crime Victim Compensation Funding - Financial and Programmatic Report for Victim Services	Proviso 60.8, 2023 SC Appropriations Act, Part 1B	To report use of funds.	November-22	Annually	Governor or Lt. Governor AND Legislative entity or entities	Electronic copy available upon request	Available on agency website: <a href="https://scprosecutors.sc.gov/reporting">https://scprosecutors.sc.gov/reporting</a>	No Change	
Progress Reports on Compliance with Kenny v. Wilson		Summary of Information from Circuit Solicitors' Reports on Compliance with Kenny v. Wilson (2021 federal court order enjoining enforcement of one criminal statute against certain juveniles and requiring the expungement of adjudications and convictions of members of two sub-classes; a 2023 order imposed deadline for compliance and reporting duties on Circuit Solicitors and SCCPC)	August-23	Other	Other	Available on agency's website	Available on agency website: <a href="https://scprosecutors.sc.gov/reporting">https://scprosecutors.sc.gov/reporting</a>	Add	While the court order requiring the report was filed in April 2023, the first report was not due until after the end of the FY 23 year (after June 30, 2023).

<b>AGENCY NAME:</b>	SC Commission on Prosecution Coordination		
<b>AGENCY CODE:</b>	E210	<b>SECTION:</b>	60

**2023**  
**Accountability Report**

**SUBMISSION FORM**

I have reviewed and approved the data submitted by the agency in the following templates:

- Data Template
  - Reorganization and Compliance
  - FY2023 Strategic Plan Results
  - FY2024 Strategic Plan Development
  - Legal
  - Services
  - Partnerships
  - Report or Review
  - Budget
- Discussion Template
- Organizational Template

I have reviewed and approved the financial report summarizing the agency’s budget and actual expenditures, as entered by the agency into the South Carolina Enterprise Information System.

The information submitted is complete and accurate to the extent of my knowledge.

<b>AGENCY DIRECTOR</b> <i>(SIGN AND DATE):</i>	<b>SIGNATURE ON FILE</b>	<b>Signature Received:</b> 9/13/2023 10:22 AM
<i>(TYPE/PRINT NAME):</i>	Lisa H. Catalanotto	

<b>BOARD/CMSN CHAIR</b> <i>(SIGN AND DATE):</i>	<b>SIGNATURE ON FILE</b>	<b>Signature Received:</b> 9/13/2023 10:22 AM
<i>(TYPE/PRINT NAME):</i>	Isaac McDuffie Stone, III	