



## Freedom of Information Request Form

**ALL SECTIONS MUST BE COMPLETED (INCLUDING SIGNATURES)**

Information: (803) 343-0765

### CONTACT INFORMATION

Date: \_\_\_\_\_ Name: \_\_\_\_\_

Firm/Company/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### REQUESTED RECORDS

Please provide as much specific detail as possible so the Commission can identify the records you are seeking. You may attach additional pages, if necessary:

### FAMILY PRIVACY PROTECTION ACT STATEMENT

The Family Privacy Protection Act, S.C. Code Section 30-2-50, prohibits any person or private entity from knowingly obtaining or using any personal information obtained from our agency for commercial solicitation directed to any person in the State. Violation of this law is a crime punishable by a fine not to exceed five hundred dollars or imprisonment for no more than one year, or both.

I have read and understand this statement. I am not requesting information for the purposes of commercial solicitation or in violation of law.

Signed: \_\_\_\_\_

### CRIMINAL CASE DISCOVERY STATEMENT

The Supreme Court of South Carolina has held that "FOIA is not to be used by those under criminal charges to circumvent the limitations of discovery." *Evening Post Pub. Co. v. City of N. Charleston*, 363 S.C. 452, 459, 611 S.E.2d 496, 500 (2005).

I have read and understand this statement. I am not requesting information for the purpose of obtaining information to use in investigating, challenging, or defending any criminal charge(s) against me or against someone else who I am assisting or representing.

Signed: \_\_\_\_\_

*NOTE: Persons with pending criminal charges and those assisting/representing them should request all documents through the prosecutor handling the case.*

### SUBMISSION

Please submit your request online (complete this form and hit the "submit" button below) or by printing this form and submitting it via e-mail (to [foia@cpc.sc.gov](mailto:foia@cpc.sc.gov)) or by U.S. Mail to:

**S.C. COMMISSION ON PROSECUTION COORDINATION**

**ATTN: FOIA**

**P.O. BOX 11561**

**Columbia, SC 29211-1561**